

INVITATION TO TENDER

TOWN OF BALGONIE - ARENA CANTEEN

Tenders for the Canteen operation at the Balgonie Arena will be received at the Town of Balgonie Office, 129 Railway Street E. or mailed to Box 310, Balgonie, SK S0G 0E0 until **Friday, March 9, 2018 at 4:00 p.m.** Canteen facility is located in the Balgonie arena on Highway 364 within the Town of Balgonie.

The Canteen operator is to ensure management and staffing of the canteen and provision of food and beverage services starting May 7, 2018 to April 30, 2021. The Balgonie arena is an active arena with regularly scheduled and special events. Typically, the winter sports season is from September 1 to March 31. The spring and summer season is booked from April 1 to July 15 with Ball Hockey and special events.

The Canteen contains onsite refrigeration, freezer, grill, deep-fryer, food preparation area and two storage rooms. A contract for beverage service is between the Canteen operator and Coca Cola. The successful bidder will adhere to the Town's current bottling company. The Town of Balgonie will make necessary repairs to equipment provided and as identified by the Canteen operator. Canteen operator is to ensure that all health and safety regulations are followed. Utility expenses will be paid for by the Town of Balgonie. Hours of canteen operation will be based on facility usage.

The bids will be opened and the successful bid will be selected by Town Council at their regular public meeting on March 12, 2018. Bidders are encouraged to supply information regarding their experience in food service delivery and provide proof of food handling course. Bids should include the proposed monthly fee to be paid to the Town of Balgonie for use of the arena's fully equipped canteen facility.

The highest bid will not necessarily be the accepted offer.