



**Office Use Only**

Received by: \_\_\_\_\_ Date: \_\_\_\_\_

Entered by: \_\_\_\_\_ Date: \_\_\_\_\_

**TOWN OF BALGONIE EMAIL CONSENT FORM**

Name(s): \_\_\_\_\_

Street Address(es) of  
Balgonie Properties: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone Number(s): \_\_\_\_\_

Primary Email:  
(Customer Portal Login) \_\_\_\_\_

Secondary Email: \_\_\_\_\_

I hereby authorize the Town of Balgonie, for the purpose of receiving notifications from the Customer Portal, to use my email address to send me the following documents:

- Utility Notices
- Tax Notices
- Tax Assessments
- Receipts
- Custom Letters

I understand that:

1. I will receive email notifications when new documents are uploaded to the Customer Portal.
2. Once registered for the Customer Portal, paper copies will no longer be mailed to me.
3. Paper copies can be mailed upon request.

I will inform the Town of Balgonie of any changes to my email address.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Return completed form to the Town Office or email [townofbalgonie@sasktel.net](mailto:townofbalgonie@sasktel.net).