



TOWN OF BALGONIE EMPLOYMENT OPPORTUNITY

Date Prepared: January 26, 2026
Position: Cashier at the Balgonie Swimming Pool
Reports To: Pool Manager, Town of Balgonie Staff
Hours of Work: Full-time, part-time or casual, including evenings and weekends
Location: Balgonie, Saskatchewan
Wage Range: Depending on experience

Duties:

- Provides customer service as the first contact at the entrance
- Ensures the entrance to the Balgonie Swimming Pool is controlled (ie. checking membership cards)
- Accepts payment and issues receipts
- Reconciles the cash drawer at the end of each day
- Answers the telephone
- Uses various types of office equipment and software to perform certain job-related tasks
- All other duties required by the Pool Manager and Town of Balgonie Staff

Please note: Individuals who are under 16 years of age as of June 1, 2026, will require a Young Workers Readiness Certificate and written parental approval to be considered.

Please submit your cover letter, resume, criminal record check and copies of all current certifications on or before March 2, 2026.

Town of Balgonie
PO Box 310
129 Railway Street E.
Balgonie, SK S0G 0E0
Fax: 306-771-2899
E-mail: poolmanager@balgonie.ca

All applications are appreciated; however, only those selected for an interview will be contacted.