



EMPLOYMENT OPPORTUNITY

- Position:** Summer Day Camp Leader
- Wage:** \$16.00-\$17.00 per hour depending on experience
- Hours:** 35-40 hours/week for 5-6 weeks in July and August
- Deadline to Apply:** March 25, 2026

The Town of Balgonie is accepting applications to fill a temporary position of Summer Day Camp Leader(s). The position is responsible for leading and providing appropriate supervision of participants for the Town of Balgonie Summer Day Camp Program. The period for employment will occur between July and August, 2026 and will be approximately 5-6 weeks in length.

Duties include but are not limited to:

- Supervising the activities of the Balgonie Summer Day Camp Program to ensure due care, safety and security of participants.
- Working closely with the Camp Coordinator and other Leaders to plan and implement varied recreational programs involving crafts, active games, calming activities, sports and special events for children.
- Maintaining daily records of attendance, program activities and incident reports.
- Sustaining and preserving inventory of program supplies.
- Communicating, interacting and engaging with children and their parents/caregivers on a daily basis.
- Other duties assigned by the Summer Day Camp Coordinator and/or Town Superintendent.

Qualifications:

- Applicants must be 15+ years of age;
- Applicants must have experience working with children 5 to 10 years of age;
- Criminal Record Check (Vulnerable Sector included) is required;
- Standard First Aid/CPR is required (CPR C is preferred);
- Work with minimal supervision;
- Strong communications skills; and
- Valid Driver's License is an asset.

Please note: Individuals who are under the age of 16 as of July 1, 2026, will be required to supply the Town with a copy of their Young Workers Readiness Certificate and written parental approval in order to be considered.

Please forward a cover letter and resume including qualifications, experience and references as follows:

E-mail: general@balgonie.ca

In Person: D-129 Railway Street E., Balgonie, SK
Monday – Friday from 9:00 a.m. – 12:00 p.m. and 1:00 p.m. – 5:00 p.m.

Mail: Town of Balgonie
PO Box 310
Balgonie, SK S0G 0E0