

JANUARY 9, 2017

The regular meeting of Council of the Town of Balgonie was held in the Balgonie Administration Building, Balgonie, Saskatchewan on Monday, January 9, 2017.

PRESENT:

Mayor Thauberger, Councillors Kiel, Lapchuk, Lovelace, Solie, Wagman, S.McBain, Town Superintendent, K.Craigie, Administrator's Designate, K. Prevost, Office Assistant.

ABSENT:

Councillor Wagner

CALL TO ORDER:

A quorum being present Mayor Thauberger called the meeting to order at 6:17 p.m.

AGENDA:

001/2017 **KIEL/SOLIE** that the agenda be approved.

CARRIED.

DECLARATION OF CONFLICT:

No declarations were made.

MINUTES:

002/2017 **LAPCHUK/WAGMAN** that the minutes of the regular meeting of December 12, 2016 be approved as circulated.

CARRIED.

ACCOUNTS:

003/2017 **SOLIE/LOVELACE** that the Payroll Accounts for Ratification December 15 and 31, 2016 totaling \$48,475.91 and forming part of these minutes be approved as circulated.

CARRIED.

004/2017 **KIEL/WAGMAN** that the Accounts for Ratification #2016-00097-99 totaling \$87,119.27 and forming part of these minutes be approved as circulated.

CARRIED.

005/2017 **LOVELACE/KIEL** that the Accounts for Approval #2016-00101 totaling \$69,786.28 and forming part of these minutes be approved as circulated.

CARRIED.

TOWN SUPERINTENDENT'S REPORT:

S.McBain, Town Superintendent, reported:

- Prairie Valley School Division - snow removal contract no longer with town. They need to put snow on their property or haul away. Not sure that they are saving any funds at this point.
- B. Szostak water concern – Town had the water sample taken from 231 Maple and tested. There were no issues with the sample.

- Vehicle removal letter for grader sent to: 306, 314, and 337 Terra Nova Dr.
- Bylaw enforcement-objective third party to enforce bylaws-consider in budget.

6:20 p.m.-Councillor Wagner entered chambers.

- Waterworks Compliance Inspection – completed every 6 months.
- R. Shiplack – currently on Worker’s Compensation claim. He is on medical leave.
- Kiel email – Bisons will remove all cans from coolers and garbage cans after each use of upstairs area in arena.

006/2017 **THAUBERGER/KIEL** that M.Vollman’s request for “No Parking Between Signs” at the arena be approved and placed in the spring.

CARRIED.

DELEGATION: 6:35 P.M. T. Williams – Walker Projects.

- Attended the meeting to discuss 4” line from Flying J. T.Williams will follow up with Stantec.
- Discussed tie –in to Herauf Street
- Lagoon design- final design mid-February. Contract documents to be sent.
- Tenders could be done for the end of February advertising.
- Rip-rap to be done for the entire lagoon area.
- T.Williams to have the Stage 7 deficiency report completed and sent to the Town.

007/2017 **LOVELACE/WAGNER** that Walker Projects prepare contract documents and final design for the Lagoon expansion project.

CARRIED.

7:00 p.m.-Mayor Thauberger exits meeting and Deputy Mayor Lovelace assumes chair of meeting.

008/2017 **LAPCHUK/LOVELACE** that the regular meeting of Council recess. 7:00 p.m.

CARRIED.

009/2017 **LAPCHUK/KIEL** that the regular meeting of Council resume. 7:05 p.m.

CARRIED.

DELEGATION: R.Wiest and B.Fysh, Westview Developments.

Mr. Wiest presented his position that Westview Developments is not responsible for the outstanding bill for the excess labour charged by HWY #1 to connect to the Herauf Street water line.

Mr. Fysh indicated that there were two indicators on the record drawings to indicate the lines. The elevation portion indicated exactly where the water line was located, while the drawing did not. AECOM was the Engineer for the developer and they hold some responsibility in the error that caused the finding of the line. However, the contractor should have consulted the Engineer on record.

T.Williams, of Walker Projects, the Town’s engineer, indicated that the Town expected the water lines to be exactly where they were shown on the record

drawings and plans. The developer is required to ensure that the contractor places the lines where they show on the drawings. The Town did not get the infrastructure that was designated and accepted on the drawings. T. Williams advised Mr. Wiest to check to see if he was charged for the pipe that does not exist but is shown on the plans.

Mr. Wiest addressed his company has not been compensated for the water tie in fee charged by the Town to the developer for connecting to the infrastructure in Westview. He also indicated that he has never been compensated for the tie-in from Gilroy.

Council advised Mr. Wiest that development is over 12 years old and there was no agreement at that time to compensate for future tie-ins. The infrastructure has depreciated; the Town has added to the infrastructure and has had the responsibility of paying for the improvements since taking over the infrastructure.

Mr. Wiest also requested that he be compensated for the future tie-ins by other developers.

Mr. Wiest was advised to propose to the Town what he calculates that he is owed for this.

The Town and its Engineer will review the information that it has as well.

The Stage 7 deficiencies were also discussed, as the report has not been completed by the Town's engineer.

Fysh/Wiest left chambers at 7:48P.M.

T. Williams left Chambers. 7:53 p.m.

Mayor Thauberger returns to chambers and resumes chair. 8:05 p.m.

ADMINISTRATOR'S REPORT:

K. Craigie, Administrator's Designate, reported:

- Balgonie Youth Committee verbal request regarding grant funding and loan. To date, no written request has been received.
- Personnel Interviews- Monday January 16, 2017.
- Year End. Processing 2016-year end to get ready for audit.
 - o Town and Rec. Board will be prepared for audit.
 - o Purging older files.
- Pleasant Properties Block W and 39. Land transfer complete. N. Howden ready to start work with town to develop. Servicing agreement and discussions will be held with the Town's planner. Important to move ahead with contract.
- Prairie Valley School Division granted permission given for bus pick-up on Hawkes Street for student on crutches, short-term pick-up.

010/2017

THAUBERGER/LOVELACE that K. Craigie be authorized to make application to the TD Bank to borrow \$2.3 million with a 30 payments over 180 months, with a 3.08% fixed interest rate with a 10% prepayment option annually

on the authorized amount of the loan upon receipt of the Local Government Committee approval to borrow.

CARRIED.

COMMUNICATIONS:

011/2017 WAGNER/SOLIE that the correspondence listed on the agenda that forms part of these minutes having been read and acknowledged now be filed.

CARRIED.

NEW BUSINESS:

012/2017 LAPCHUK/WAGMAN that Gord Krismer and Associates Ltd. be appointed as the local Development Appeals Board and appoint Christina Krismer as the Secretary to the Board.

CARRIED.

013/2017 KIEL/SOLIE that Dudley & Company be appointed as auditors for the Town.

CARRIED.

014/2017 WAGNER/LOVELACE that Glen Dowling of Robb and Dowling law firm be appointed as solicitor for the Town.

CARRIED.

015/2017 LAPCHUK/WAGMAN that Professional Building Inspectors Inc. be appointed as building inspector for the Town.

CARRIED.

016/2017 LOVELACE/SOLIE that the utility accounts in arrears exceeding \$20.00 as of December, 2016 be transferred to taxes.

CARRIED.

017/2017 KIEL/SOLIE that a contract with A. Beaton, Planning Consultant be signed.

CARRIED.

018/2017 WAGNER/KIEL that the resignation of V.Hubbard, Administrator for the Town of Balgonie be accepted effective February 15, 2017.

CARRIED.

**BYLAW NO. 394/2017 A BYLAW TO PROVIDE FOR ENTERING INTO
AN AGREEMENT TO ESTABLISH A WHITE BUTTE REGIONAL
EMERGENCY MEASURES ORGANIZATION
MUTUAL AID AGREEMENT.**

019/2017 KIEL/LAPCHUK that the Bylaw No. 394/2017 Known As The Bylaw To Provide for Entering Into An Agreement To Establish A White Butte Regional Emergency Measures Organization Mutual Aid Agreement be given first reading.

CARRIED.

020/2017 LAPCHUK/LOVELACE that the Bylaw No. 394/2017 Known As The Bylaw To Provide for Entering Into An Agreement To Establish A White Butte Regional Emergency Measures Organization Mutual Aid Agreement be given second reading.

CARRIED.

021/2017 **WAGNER/WAGMAN** that the Bylaw No. 394/2017 Known As The Bylaw To Provide for Entering Into An Agreement To Establish A White Butte Regional Emergency Measures Organization Mutual Aid Agreement be given a third reading at this meeting.

CARRIED UNANIMOUSLY.

022/2017 **THAUBERGER/KIEL** that the Bylaw No. 394/2017 Known As The Bylaw To Provide for Entering Into An Agreement To Establish A White Butte Regional Emergency Measures Organization Mutual Aid Agreement that be given third reading and adopted.

CARRIED.

COMMITTEE REPORTS:

- Councillor Solie discussed the White Butte Emergency Measures Organization meeting held on January 5, 2017. Budget discussions were held for the year and objectives. A “mock” regional disaster may be an activity this year.
- Councillor Wagner discussed the White Butte Fire Commission meeting. There will be a new chair for the year which will be decided at the next meeting. Further discussion about the Fire suppression agreement.
- Councillor Lovelace asked for any items to be taken to the next R.C.M.P. White Butte Meeting.

OPEN DISCUSSION:

Councilor Lapchuk inquired about the camper behind the Fire Hall and whether it was on Town property.
Street cleaning procedures were discussed.

ADJOURNMENT:

023/2017 **KIEL/SOLIE** that the meeting be adjourned. 9:07 p.m.

CARRIED.

Mayor

Administrator