

**MARCH 26, 2018**

The regular meeting of Council of the Town of Balgonie was held in the Balgonie Administration Building, Balgonie, Saskatchewan on Monday, March 26, 2018.

**PRESENT:**

Mayor Thauberger, Councillors Kiel, Lapchuk, Lovelace, Solie, Wagman, Wagner, S.McBain, Town Superintendent, D.Lane, Assistant Administrator, K.Craigie, Administrator.

**CALL TO ORDER:**

A quorum being present Mayor Thauberger called the meeting to order at 6:15 p.m.

**AMENDED AGENDA:**

**103/2018** **KIEL/WAGNER** that the amended agenda be approved as circulated.

**CARRIED.**

**DECLARATION OF CONFLICT:**

Councillor Lapchuk declared a conflict of interest with respect to the item #6 in the Superintendent report from March 12 meeting and #4 in the March 26 meeting. The declared conflict is regarding the hiring of the Maintenance and Foreman positions.

**MINUTES:**

**104/2018** **SOLIE/WAGMAN** that the minutes of the regular meeting of March 12, 2018 be approved as circulated.

**CARRIED.**

**ACCOUNTS:**

**105/2018** **LOVELACE/WAGNER** that the Accounts for Ratification #2018-00028 in the amount of \$65,059.70 and forming part of these minutes be approved as circulated.

**CARRIED.**

**TOWN SUPERINTENDENT REPORT:**

S.McBain, Town Superintendent:

- GFL Information.
- Regina Bypass Design Builders.
- Foreman/Maintenance positions.

**106/2018** **THAUBERGER/WAGNER** that a letter be drafted to the Regina Bypass Design Builders recommending that the metal posts be cut down to accommodate the 3-strand fencing with capped posts and possibly removing every second post for aesthetic reasons.

**CARRIED.**

Councillor Lapchuk, as per the declared conflict of interest, leaves the meeting 6:40 p.m.

**107/2018**     **LOVELACE/WAGMAN** that S.McBain be authorized to offer T.Brodt the position of maintenance personnel for the Town; and, that if he accepts the position, he will be hired at a wage of \$21.00 per hour, as per the Town of Balgonie’s Maintenance Salary Scale, and that a \$0.50 increase be offered after his six month probation has been passed; and, that S.McBain be authorized to offer M.Lapchuk the position of maintenance personnel for the Town for a 1 year term; and, that if he accepts the position, he will be hired at a wage of \$21.00 per hour, as per the Town of Balgonie’s Maintenance Salary Scale, and that a \$0.50 increase be offered after his six month probation has been passed.

**CARRIED.**

**108/2018**     **SOLIE/THAUBERGER** that S.McBain be authorized to offer D.Burski the position of Foreman; and, that if he accepts the position, he will be hired at a wage as determined during the 2018 budget deliberations for his training period of 1 year and then his wage will be reviewed when he assumes the Foreman position following T. Morris’s planned retirement.

**CARRIED.**

Councillor Lapchuk returns to Chambers. 7:18 p.m.

**ADMINISTRATOR’S REPORT:**

- Employee Policy clarification – group benefits.
- R2 Zoning.
- Reserve Transfers 2017.
- Audit Summary.
- Government Relations Webinar.

**109/2018**     **LAPCHUK/LOVELACE** that Administrator, K.Craigie, be authorized to transfer to reserves as follows:

Fire	\$20,000.00
Curling Rink	\$ 3,000.00
Pool	\$ 2,000.00
Lagoon Surcharge	\$52,262.58

and from reserves as follows:

Recreation	\$123,000.00
Utility Capital Reserve	\$125,000.00
New Deal Grant Funding	\$139,548.87
Dev.fees reserve	\$100,000.00
Dev.fees reserve – sewer	\$ 52,668.33
Capital (previous trust account)	\$120,000.00
General Unspecified	\$192,292.58
Utility Unspecified	\$461,469.44
Lagoon Surcharge	\$155,725.47

**CARRIED.**

**110/2018**     **THAUBERGER/SOLIE** that Administrator, K.Craigie, be authorized to transfer \$250,000.00 from the general bank account to the capital trust bank account as of March 31, 2018.

**CARRIED.**

**CORRESPONDENCE:**

**111/2018** **KIEL/WAGNER** that the correspondence listed on the agenda that forms part of these minutes having been read and acknowledged now be filed.

**CARRIED.**

**NEW BUSINESS:**

**112/2018** **SOLIE/LAPCHUK** that the estimate requested by S.Pawsey to extend the watermain to his property by sent to him with the understanding that all costs to install would be at his own expense; and, that after the services are provided the resident would receive a quarterly water bill.

**CARRIED.**

Councillor Lapchuk left Chambers. 8:30 p.m.

**113/2018** **WAGNER/WAGMAN** that the Client Representation letter for Dudley and Company be signed and returned.

**CARRIED.**

**114/2018** **THAUBERGER/KIEL** that the draft audited Financial Statements for 2017 be approved as circulated.

**CARRIED.**

**115/2018** **LOVELACE/KIEL** that Mayor Thauberger and Administrator Craigie be authorized to sign the Management's Responsibility document as circulated.

**CARRIED.**

Councillor Lapchuk returns to Chambers. 8:32 p.m.

**116/2018** **LAPCHUK/WAGMAN** that motions #096/2018 and #097/2018 be rescinded.

**CARRIED.**

**117/2018** **SOLIE/WAGNER** that Bylaw #403/2018 be amended to include the requirement for Ministerial approval.

**CARRIED.**

**BYLAW NO. 403/2018**

**A BYLAW TO AMEND BYLAW NO. 395/2017 KNOWN AS THE DEVELOPMENT LEVY BYLAW.**

**118/2018** **KIEL/LOVELACE** that the amended Bylaw No. 403/2018 to Amend No. 395/2017 known as the Development Levy Bylaw be given second reading at this meeting.

**CARRIED.**

**119/2018** **WAGMAN/WAGNER** that the amended Bylaw No. 403/2018 to Amend No. 395/2017 known as the Development Levy Bylaw be given third reading and adopted at this meeting.

**CARRIED.**

**120/2018**      **LAPCHUK/KIEL** that a letter be sent to the Minister of Government Relations requesting that the requirement for advertising Bylaw #403/2018 be waived.

**CARRIED.**

**OLD BUSINESS:**

**121/2018**      **WAGNER/SOLIE** that Mayor Thauberger and K.Craigie, Administrator, be authorized to sign the agreement with the Ministry of Highways to convey Rigby Street to the Town of Balgonie.

**COMMITTEE REPORTS:**

Councillor Lapchuk gave a report on the EMO Committee meeting he attended.

Councillor Lovelace gave a report on the White Butte RCMP meeting he attended. The next meeting is April 19, 2018.

**OPEN DISCUSSION:**

**122/2018**      **LAPCHUK/THAUBERGER** that an amendment be made to the Traffic Bylaw with a road weight maximum of 5 tonnes for in Town roads except for Main Street, Railway Street, Rigby Street and Service Road and, that exceptions be made for deliveries to homes, (for example, trucks for gravel/sand drop offs), emergency vehicles or municipal authorized vehicles.

**CARRIED.**

**123/2018**      **SOLIE/THAUBERGER** that the owner of the former Shell Station be invited to attend a Council meeting to discuss intentions for future development.

**CARRIED.**

**ADJOURNMENT:**

**124/2018**      **THAUBERGER/WAGNER** that the meeting be adjourned. 9:10 p.m.

**CARRIED.**

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**Mayor**

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**Administrator**