

MARCH 27, 2017

The regular meeting of Council of the Town of Balgonie was held in the Balgonie Administration Building, Balgonie, Saskatchewan on Monday, March 27, 2017.

PRESENT:

Deputy Mayor Lovelace, Councillors Kiel, Lapchuk, Solie, Wagman, S.McBain, Town Superintendent, D.Lane, Assistant Administrator & K.Craigie, Administrator.

ABSENT:

Mayor Thauberger and Councillor Wagner

CALL TO ORDER:

A quorum being present Deputy Mayor Lovelace called the meeting to order at 6:15 p.m.

AGENDA:

086/2017 KIEL/SOLIE that the agenda be approved as circulated.

CARRIED.

DECLARATION OF CONFLICT:

No declarations were made.

MINUTES:

087/2017 WAGMAN/KIEL that the minutes of the regular meeting of March 13, 2017 be approved as circulated.

CARRIED.

ACCOUNTS:

088/2017 SOLIE/LAPCHUK that the GL Batch #2017-00108 (Visa Payments) totaling \$2,556.51 and forming part of these minutes be approved as circulated.

CARRIED.

089/2017 KIEL/WAGMAN that the Accounts for Approval #2017-00024-#2017-00026 and totalling \$\$67,499.88 and forming part of these minutes be approved as circulated.

CARRIED.

090/2017 LAPCHUK/WAGMAN that the Payroll Accounts for Approval for March 31, 2017 totalling \$39,220.18 and forming part of these minutes be approved as circulated.

CARRIED.

TOWN SUPERINTENDENT REPORT:

S.McBain, Town Superintendent, reported:

- Annual salary increase for D.Burski.
- D.Burski – Zamboni and Bobcat training acknowledgement.
- B.Kaytor.
- Lagoon Project update.
- Alley behind 300 block Main St.

091/2017 **KIEL/LAPHCUK** that Council acknowledges the Year 2 annual salary increase for D.Burski beginning March 15, 2017 as per the salary scale.

CARRIED.

092/2017 **SOLIE/WAGMAN** that Council acknowledges the Zamboni and Skidsteer training increase for D.Burski of \$0.50/hr. beginning April 1, 2017.

CARRIED.

093/2017 **KIEL/SOLIE** that B.Kaytor be hired as Recreation Personnel effective April 1, 2017 at a rate of \$22.00/hr.; and, that the Town's benefit package begin on August 15, 2017 after B.Kaytor's probationary period has been completed. Mr. Kaytor was initially hired on a contract basis for the arena on February 15, 2017.

CARRIED.

S.McBain gave an update on the lagoon project. Tenders for the project are being prepared now. Drawings will be at the office in early April. A water sample of the lagoon will be taken as soon as the ice is off. K.Craigie will talk to Frank Reid regarding the grant. Ms. Craigie has contacted a few of the necessary First Nations bands regarding our project.

DELEGATION: 6:30 p.m. W.Kiel, President, Balgonie Seniors Club

Mr. Kiel attended the meeting to discuss the grant, which was received for the installation of the shingles on the Balgonie Seniors Club building.

W.Kiel left Chambers. 6:45 p.m.

TOWN SUPERINTENDENT'S REPORT (CONT'D)

S.McBain indicated that T.Playter from the Regina Bypass has been contacted to see if they are willing to repave the Westview grid road in lieu of putting up diversions for the next phase of the project.

Met with South Country and they have offered an 11-foot swath rotary mower for our use for the summer months in exchange for advertisement at the Sportsgrounds.

DELEGATION: 7:00 p.m. Norm Howden and Jason Hill, Pleasant Properties

Mr. Howden and Mr. Hill attended the meeting to discuss the Servicing Agreement for the Pleasant Properties development. There was discussion about the agreement and clarification on points in the Servicing Agreement.

N.Howden and J.Hill leave Chambers. 7:49 p.m.

TOWN SUPERINTENDENT'S REPORT (CONT'D)

094/2017 **SOLIE/LOVELACE** that the letter from the resident regarding the elevation levels and the issues of water in the alley behind 346 Main St. be acknowledged; and, that he be advised that the Town can assist in resloping the alley once the property has been brought to grade.

CARRIED.

095/2017 **KIEL/LAPCHUK** that the regular meeting of Council recess. 8:10 p.m.

CARRIED.

096/2017 **KIEL/WAGMAN** that the regular meeting of Council resume. 8:15 p.m.

CARRIED.

ADMINISTRATOR'S REPORT:

K.Craigie, Administrator, reported:

- Hourly/salary increase dates.
- Mileage reimbursement rates.

097/2017 **LAPCHUK/SOLIE** that the process for salary/hourly increases for staff be changed to the following month from the start date of employment.

CARRIED.

098/2017 **LAPCHUK/WAGMAN** that the mileage reimbursement rate and the per diem rate be in line with the Public Service Commission. The new mileage rate will be \$0.4172.

CARRIED.

D.Lane left Chambers 8:18 p.m. D.Lane returns to Chambers 8:35 p.m.

COMMUNICATIONS:

099/2017 **LAPCHUK/KIEL** that the letter from The Royal Canadian Legion Saskatchewan Command be acknowledged; and, that an advertisement be placed in the Military Service Recognition Book at a cost of \$235.00 including GST.

CARRIED.

100/2017 **WAGMAN/SOLIE** the correspondence listed on the agenda that forms part of these minutes having been read and acknowledged now be filed.

CARRIED.

NEW BUSINESS:

101/2017 **LAPCHUK/KIEL** that the change to the Employee Policy Manual to incorporate the completion of a 6-month probationary period before benefits begin be approved.

CARRIED.

102/2017 **KIEL/SOLIE** that a letter be sent to MEPP and SUMA Group Benefits and Insurance Services indicating that the Town has implemented probationary periods before benefits begin.

CARRIED.

**BYLAW NO. 395/2017 A BYLAW TO ESTABLISH A DEVELOPMENT
LEVY IN THE TOWN OF BALGONIE**

103/2017 **LOVELACE/LAPCHUK** that the Bylaw No. 395/2017 Known As The Bylaw To Establish a Development Levy in the Town of Balgonie be given first reading.

CARRIED.

COMMITTEE REPORTS:

Councillor Wagman discussed the Balgonie Branch Library meeting and gave an update.

Councillor Lovelace discussed the RCMP meeting and gave an update.

ADJOURNMENT:

104/2017 **KIEL/LAPCHUK** that the meeting be adjourned. 9:01 p.m.

CARRIED.

Mayor

Administrator