

**JUNE 8, 2015**

The regular meeting of Council of the Town of Balgonie was held in the Balgonie Administration Building, Balgonie, Saskatchewan on Monday, June 8, 2015.

**PRESENT:**

Mayor Thauberger, Councillors Lovelace, Kiel, Lapchuk, Solie, Wagman, S.McBain, Town Superintendent, K.Craigie, Office Assistant, D.Lane, Assistant Administrator and V.Hubbard, Administrator.

**ABSENT:**

Councillor Wagner

**CALL TO ORDER:**

A quorum being present Mayor Thauberger called the meeting to order at 6:15 p.m.

**AGENDA:**

**230/2015** **LAPCHUK/SOLIE** that the agenda be approved with the additions to the Superintendents' report, # 7 – M.Kiel, email of June 7, 2015

**CARRIED.**

**DECLARATION OF CONFLICT:**

Councillor Kiel declared a conflict with item # 7 in the Superintendent's report.

**MINUTES:**

**231/2015** **LAPCHUK/LOVELACE** that the minutes of the regular meeting of May 25, 2015 be approved as circulated.

**CARRIED.**

**FINANCIAL STATEMENTS:**

**232/2015** **LAPCHUK/KIEL** at the Statement of Financial Activities for the month of May, 2015 and forming part of these minutes be approved as circulated.

**CARRIED.**

**233/2015** **LAPCHUK/WAGMAN** that the Bank Reconciliation Statements for the month of May, 2015 and forming part of these minutes be approved as circulated.

**CARRIED.**

**ACCOUNTS:**

**234/2015** **KIEL/WAGMAN** that the List of Accounts for Ratification #2015-00054 totaling \$28,844.71 and forming part of these minutes be approved as circulated.

**CARRIED.**

**235/2015** **SOLIE/LOVELACE** that the List of Payroll Accounts for Ratification for May 29, 2015 totaling \$39,097.19 and forming part of these minutes be approved as circulated.

**CARRIED.**

**236/2015** **LAPCHUK/KIEL** that the List of Payroll Accounts for Approval for June 15, 2015 totaling \$10,450.00 and forming part of these minutes be approved as circulated.

**CARRIED.**

**237/2015** **SOLIE/WAGMAN** that the List of Accounts for Approval #2015-00056 \$60,031.24 and forming part of these minutes be approved as circulated.

**CARRIED.**

**TOWN SUPERINTENDENT'S REPORT:**

S.McBain, Town Superintendent, discussed:

-D.Leibel – property adjacent to NE 32-17-17- W2nd,

-Prairie Valley School Division – tree planting

-J.Johannson- request for speed bumps

**238/2015** **LOVELACE/WAGMAN** that a letter will be sent to N.Howden requesting that he provide a letter to Council to advise them of the reasons for his actions to reconstruct the road allowance located between NE 32-17-17 W2 and NW 33-17-17 W2; and, that he provide any other information that supports this action to reconstruct the road allowance.

**CARRIED.**

**239/2015** **LAPCHUK/KIEL** that the discussion about the request to close the road allowance between NE 32-17-17 W2 and NW 33-17-17 W2 be postponed until the next regular meeting of Council.

**CARRIED.**

**240/2015** **LAPCHUK/SOLIE** that a letter be sent to the Prairie Valley School Division to acknowledge that the Town will be responsible for the trees planted on school property.

**CARRIED.**

**241/2015** **LAPCHUK/WAGMAN** that J.Johannson's request for speedbumps on Westview Drive be postponed until the next regular meeting of Council.

**CARRIED.**

**DELEGATIONS: - N. and C.Fehr, A. Butz- 6:40 p.m. - Grid road concerns**

N.Fehr discussed concerns regarding the grid road which backs their property on Leibel Street in Westview subdivision. It is a well-travelled road and although the Town pays for dust control application on the road, there are still times before and between the applications that the dust is unbearable. Both C.Fehr and their child suffer from asthma and the dust makes the symptoms worse. A.Butz also indicated that the dust is very bad and gets in to her house as a result of the traffic. A request was made to close this grid road between the cemetery access and Herauf Street access. N. Fehr stated, there is another paved service road which takes the same amount of time to travel from the 46 to the 364 Highways, this road seems to be unnecessary.

Council discussed the need to pave this road in the future and the need for access when development occurs. As negotiations are still ongoing with the Ministry of Highways, regarding the Bypass Project, Council is uncertain as to what agreement will ultimately take place. It is evident that the Bypass project will create further traffic issues in this area, while it is being built.

Councillor Lapchuk exits chambers 6:45 p.m.

N.and C.Fehr and A.Butz exit chambers 6:50 p.m.

**T.Morris- 7:07 p.m. – Overtime Agreement concerns**

T.Morris discussed issues that the Maintenance staff have with the overtime agreement. He advised that the agreement was different than the procedure that was currently being used to track and measure overtime hours. He asked Council to clarify the types of tasks associated with the 3 hour callout allotment and the types of tasks that would be identified as overtime and paid at a rate of 1 ½ hours times the regular hourly rate. The 3 hour standard callout time should take into account that the staff person has to be available for work during the on call time.

Councillor.Lapchuk enters chambers 7:10 p.m.  
T.Morris exits chambers. 7:25 p.m.

- 242/2015** **LOVELACE/KIEL** that the overtime agreement be amended to state that the employee shall ensure a response time to a maximum of one hour if called during the on call period; and, that the following tasks be performed during the on call period of 3 extra hours in each week:
- open and close the hall;
  - weekend water tests;
  - minor transfer station gate repairs; and,
- that other tasks be considered overtime at 1 ½ times the regular hourly pay; and, that the staff member on call will document all call outs and the foreman will approve and submit the overtime hours for review and payment.

**CARRIED.**

Town Superintendent's Report (Cont'd)

- Balgonie Youth Committee's request for Main St. closure for street dance.
- Sidewalk – 108 Lewis Street, landscaping on Town portion of boulevard.
- C.Wilton – 344 Lewis St, temporary barricades have been put up.
- Fire hall sea can has been moved to the Town Maintenance yard.
- 50 + club waste from renovations to go in the Town shop bin.
- CPR property, porta potty tipped over, now removed by CPR.
- M.Kiel email.
- Campground at Sportsgrounds.

- 243/2015** **KIEL/LAPCHUK** that the Balgonie Youth Committee's request for the temporary closure of Main Street between Qu'Appelle Street and the north side of the outdoor skating rink be granted and that the Committee advise the residents on the block of the event.

**CARRIED.**

- 244/2015** **SOLIE/KIEL** that a letter be sent to the owner of 108 Lewis Street indicating that there is a setback from the curb to the property for the Town, and as such, any landscaping that the homeowner does to this property is done at his own risk and that should the landscaping become damaged by the elements, or Town equipment, or the Town storage of snow, the homeowner will be responsible for the repairs and costs.

**CARRIED.**

D.Kiel exits chambers 7:35 p.m.  
D.Kiel enters chambers 7:45 p.m.  
S.McBain exits chambers 8:00 p.m.

**ADMINISTRATOR'S REPORT:**

V.Hubbard, Administrator, discussed:

- the amendments to the Official Community Plan and the Zoning Bylaw have been sent to Community Planning along with the Servicing Agreement between the Town and O. and L.Middleton.
- Stage 7 Agreement has been sent to T.Cheesman along with revisions for Stage 9 of Westview Development.
- Gas Tax application for Play structures- no approval received yet.
- Potential projects for the Gas Tax funding
- SaskAlert nominations

**CORRESPONDENCE:**

- 245/2015**      **LAPCHUK/KIEL** that the correspondence listed on the agenda that forms part of these minutes having been read and acknowledged now be filed. **CARRIED.**

**NEW BUSINESS:**

- 246/2015**      **LAPCHUK/KIEL** that the Administration Building Office caretaking amounts increase to \$50.00 weekly. **CARRIED.**

- 247/2015**      **LAPCHUK/WAGMAN** that the actions of the Administration Building committee to proceed with the landscaping work at the Balgonie Administration Building, be ratified. **CARRIED.**

- 248/2015**      **SOLIE/LAPCHUK** that a letter be sent to B.Fysh indicating that his request that the Town support the Head Start on a Home program for his property at 306 Service Road, be denied. **CARRIED.**

- 249/2015**      **LAPCHUK/KIEL** that the actions of V.Hubbard, Administrator, to send an Order to Remedy to the property on the list attached and forming a part of these minutes, be ratified. **CARRIED.**

**COMMITTEE REPORTS:**

Councillor Solie reported on the Balgonie Youth Committee meeting. The group requests communication from the Town regarding future playground installations so that their work may be complimentary to the Town. Councillor Solie suggested that the group advertise who they are and what they are working towards in the Talk of the Town. The committee inquired about the possible placement of a structure at the Sportsgrounds. They requested that a Council representative attend their meetings once every three months.

**OPEN DISCUSSION:**

Discussion was held regarding summer meeting dates. They will be tentatively scheduled for Monday, July 20<sup>th</sup> and Monday, August 17<sup>th</sup>.

K.Craigie, discussed a complaint that was received from a resident regarding a dog attack. The owner of the dog advised that the R.C.M.P advised them to contact the Town for enforcement. Sgt. P. Dawson of the R.C.M.P –White Butte Detachment indicated that they will not respond to Bylaw enforcement requests. The complainant will be sending in a letter to the Town regarding the incident and to follow up with the owner.

**ADJOURNMENT:**

- 250/2015**      **LAPCHUK/KIEL** that the meeting be adjourned. 8:45p.m.

**CARRIED.**

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**Mayor**

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**Administrator**