

**NOVEMBER 27, 2017**

The regular meeting of Council of the Town of Balgonie was held in the Balgonie Administration Building, Balgonie, Saskatchewan on Monday, November 27, 2017.

**PRESENT:**

Mayor Thauberger, Councillors Kiel, Lapchuk, Lovelace, Solie, Wagman, Wagner, S.McBain, Town Superintendent, D.Lane, Assistant Administrator, K.Craigie, Administrator and Melissa Marley (Library Board).

**CALL TO ORDER:**

A quorum being present Mayor Thauberger called the meeting to order at 6:15 p.m.

**AGENDA:**

**457/2017** **KIEL/LOVELACE** that the agenda be approved as circulated.

**CARRIED.**

**DECLARATION OF CONFLICT:**

No declarations were made.

**MINUTES:**

**458/2017** **SOLIE/WAGMAN** that the minutes of the regular meeting of November 14, 2017 be approved as circulated.

**CARRIED.**

**FINANCIAL STATEMENTS:**

**459/2017** **WAGNER/THAUBERGER** that the Statement of Financial Activities for October, 2017 be approved as circulated.

**CARRIED.**

**460/2017** **KIEL/WAGNER** that the Bank Reconciliations for October, 2017 be approved as circulated.

**CARRIED.**

**ACCOUNTS:**

**461/2017** **LAPCHUK/WAGMAN** that the Accounts for Approval #2017-00109-#2017-00115 in the amount of \$991,119.74 and forming part of these minutes be approved as circulated.

**CARRIED.**

**462/2017** **LOVELACE/SOLIE** that the TD Visa Payments for November, 2017 in the amount of \$2,002.58 be approved as circulated.

**CARRIED.**

**DELEGATION: 6:15 P.M. – Melissa Marley**

M.Marley attended the meeting to discuss Balgonie Branch Library open hours and how the hours are calculated based on census data.

**TOWN SUPERINTENDENT REPORT:**

S.McBain, Town Superintendent, reported:

- Walker Projects – Lagoon liner.
- Sparkle tour – plaques?
- Open.

**ADMINISTRATOR'S REPORT:**

K.Craigie, Administrator, reported:

- GST Request – Branch Library.
- Performance Review forms.
- Education Property Tax 2018.
- Walker Projects – Lagoon update.
- B.Kaytor.
- Open.

Councillor Lapchuk leaves Chambers. 7:10 p.m.

Councillor Lapchuk returns to Chambers. 7:11 p.m.

**463/2017** **LAPCHUK/SOLIE** that K.Craigie, Administrator, be authorized to complete the application to set up payments for the Education Property Taxes through the Saskatchewan Electronic Tax Service e-file website; and to pay the Education Property taxes collected by the Town through this website each month, beginning with the January 2018 payment.

**CARRIED.**

**464/2017** **WAGNER/KIEL** that two iPads be purchased for the office staff and one laptop be purchased for the arena staff.

**CARRIED.**

**CORRESPONDENCE:**

**465/2017** **LOVELACE/WAGNER** that the correspondence listed on the agenda that forms part of these minutes having been read and acknowledged now be filed.

**CARRIED.**

**NEW BUSINESS:**

**466/2017** **THAUBERGER/KIEL** that a holiday bonus in the amount of \$300.00 be given to each permanent full-time employee who has passed their probation period.

**CARRIED.**

**467/2017** **WAGNER/SOLIE** that the request from Subway Balgonie to exempt the 2017 taxes be denied.

**CARRIED.**

**468/2017**      **THAUBERGER/KIEL** that in accordance with the service agreement with Professional Building Inspections, Inc., the Town of Balgonie hereby resolves to issue a Certificate of Appointment for Myron Stenka, a Licensed Building Official who is a resident of the Province of Saskatchewan.

**CARRIED.**

**469/2017**      **WAGMAN/LOVELACE** that the 2017 Audit Acknowledgement and Risk Management be read and signed.

**CARRIED.**

**470/2017**      **KIEL/WAGNER** that Mayor Thauberger and Administrator Craigie be authorized to sign the 2017 Engagement Letter with the Auditors, Dudley & Company.

**CARRIED.**

**471/2017**      **LOVELACE/SOLIE** that Mayor Thauberger be authorized to sign the Memorandum of Understanding between the Town of Balgonie and the Ministry of Highways & Infrastructure and form part of these minutes; and, that the joint issued statement regarding the Memorandum of Understanding be released.

**CARRIED.**

**COMMITTEE REPORTS:**

Councillor Lovelace reported on the White Butte RCMP meeting which he attended.

**OPEN DISCUSSION:**

**472/2017**      **LAPCHUK/WAGMAN** that a letter be sent to the Prairie Valley School Division and Greenall Highschool regarding the students who are littering and acting inappropriately.

**CARRIED.**

**ADJOURNMENT:**

**473/2017**      **LAPCHUK/KIEL** that the meeting be adjourned. 9:01 p.m.

**CARRIED.**

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**Mayor**

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**Administrator**