

DECEMBER 14, 2015

The regular meeting of Council of the Town of Balgonie was held in the Balgonie Administration Building, Balgonie, Saskatchewan on Monday, December 14, 2015.

PRESENT:

Mayor Thauberger, Councillors Lovelace, Lapchuk, Kiel, Solie, Wagman, V. Hubbard, Administrator, S.McBain, Town Superintendent, D.Lane, Assistant Administrator and K.Craigie, Office Assistant and Fire Chief, David Campbell.

ABSENT:

Councillor Wagner

CALL TO ORDER:

A quorum being present Mayor Thauberger called the meeting to order at 6:15 p.m.

AGENDA:

484/2015 **LAPCHUK/LOVELACE** that the agenda be approved as circulated. **CARRIED.**

MINUTES:

485/2015 **SOLIE/LAPCHUK** that the minutes of the regular meeting of November 23, 2015 be approved as circulated. **CARRIED.**

FINANCIAL STATEMENTS:

486/2015 **WAGMAN/LAPCHUK** that the Statement of Financial Activities for November, 2015 be approved as circulated. **CARRIED.**

487/2015 **KIEL/SOLIE** that the Bank Reconciliations for November, 2015 be approved as circulated. **CARRIED.**

ACCOUNTS

488/2015 **WAGMAN/LOVELACE** that the Accounts for Ratification #2015-00096 and #2015-00098 totaling \$46,644.81 and forming part of these minutes be approved as circulated. **CARRIED.**

489/2015 **SOLIE/KIEL** that the List of Payroll Accounts for Ratification for November 30, 2015 totaling \$35,783.86 and forming part of these minutes be approved as circulated. **CARRIED.**

490/2015 **WAGMAN/SOLIE** that the List of Payroll Accounts for Approval for December 15, 2015 totaling \$9,550.00 and forming part of these minutes be approved as circulated. **CARRIED.**

491/2015 **KIEL/SOLIE** that the List of Accounts for Approval #2015-00100 totaling \$445,589.69 and forming part of these minutes be approved as circulated. **CARRIED.**

Councillor Wagner arrives. 6:24 p.m.

DELEGATION:

Garrett Doyle and Barry Reid attended the meeting to give an update on the construction of the Balgonie interchange. G.Doyle indicated that the Westview gravel road would get paved due to the increased traffic which will be using the road. Government media personnel will send the Town an excerpt to add to the Talk of the Town. On Jan.11/16, Doyle and Reid will attend another meeting with Council.

TOWN SUPERINTENDENT'S REPORT:

S.McBain, Town Superintendent, reported:

- J.Tratch – SWAN recovery system for the lagoon.
- Walker Projects draft report – Waterworks System Assessment – Round 3.
- Regina Qu'Appelle Health – inspections for arena kitchen and ice surface.
- 2015 Transfer Station Inspection.
- Record drawings for Westview subdivision – south end of Herauf Street.
- Westview Stage 7 – Surface Works Completion Certificate.
- Results of 2015 Dinner Theatre.

492/2015 **LAPCHUK/LOVELACE** that letters be written to the appropriate Government entities inquiring about the grant for the lagoon.

CARRIED.

493/2015 **LAPCHUK/KIEL** the Waterworks System Assessment – Round 3 draft agreement be approved after V.Hubbard, Administrator, makes the necessary changes to the agreement.

CARRIED.

Fire Chief, David Campbell leaves Chambers 7:04 p.m.

494/2015 **LAPCHUK/SOLIE** that a portion of the invoice from Hwy #1 Contracting to find and tie into the existing water line be sent to R.Wiest for payment.

CARRIED.

495/2015 **KIEL/WAGMAN** that the request for a Completion Certificate for Westview Stage 7 Surface Works from R.Wiest, Westview Holdings Ltd. be approved with the condition that R.Wiest sign an agreement stating that he is responsible for repairs to all damaged curb boxes on any unsold lots.

CARRIED.

496/2015 **LAPCHUK/LOVELACE** that the regular meeting recess. 7:20 p.m.

CARRIED.

497/2015 **LOVELACE/SOLIE** that the regular meeting reconvene. 7:25 p.m.

CARRIED.

ADMINISTRATOR'S REPORT:

V.Hubbard, Administrator, discussed:

- Dudley & Company – Audit questions.
- Dudley & Company – Terms of Engagement.
- Westview Subdivision discussions.
- Zoning Bylaw setbacks for Westview Stage 7.
- Ministry of Highways – request for meeting date.
- Pilot Butte Water Supply Agreement.
- White Butte EMO office space.
- Development Appeals Board – 202 Main St.

Councillor Kiel leaves Chambers. 7:42 p.m.

498/2014 **LAPCHUK/LOVELACE** that the Audit Planning letter from Dudley & Co, Auditors for the Town of Balgonie be read and acknowledged and signed by Mayor Thauberger and Councillors Kiel, Lovelace, Lapchuk, Solie, Wagner and Wagman; and, that the Fraud Risk Questionnaire from Dudley & Co. be reviewed and signed by Mayor Thauberger and Councillors Kiel, Lovelace, Lapchuk, Solie, Wagner and Wagman.

CARRIED.

499/2015 **WAGMAN/SOLIE** that the Dudley & Company Terms of Engagement be signed by Mayor Thauberger and V.Hubbard, Administrator.

CARRIED.

500/2015 **SOLIE/WAGNER** that the discussion on the new Zoning Bylaw setbacks for side yards in the R1 district be postponed until information from other communities and the Town's Building Inspector is received.

CARRIED.

CORRESPONDENCE:

501/2015 **LAPCHUK/WAGMAN** that the correspondence listed on the agenda that forms part of these minutes having been read and acknowledged now be filed.

CARRIED.

NEW BUSINESS:

502/2015 **WAGNER/LOVELACE** that Mayor Thauberger be authorized to sign the Multi-material Stewardship Agreement; and, that the Town agrees to the two year extension to the contract with Loraas Disposal Ltd.

CARRIED.

503/2015 **LOVELACE/WAGNER** that the Employee Policy Manual including the Code of Conduct be approved and distributed to the employees.

CARRIED.

504/2015 **LAPCHUK/WAGMAN** that a recycle bin be ordered for the transfer station for two weeks beginning December 23, 2015.

CARRIED.

505/2015 **SOLIE/WAGNER** that the Town apply for two summer students under the Canada Summer Jobs grant at a beginning wage of \$11.25/hr. and a returning wage of \$13.50/hr.

CARRIED.

506/2015 **LAPCHUK/WAGMAN** that the pressing necessity leave requested by D.Lane be approved.

CARRIED.

507/2015 **LAPCHUK/LOVELACE** that the Town donate \$2,000.00 to the Stars Ambulance for 2015.

CARRIED.

508/2015 **WAGNER/WAGMAN** that Council approves and adopts the changes to the thresholds of the Tangible Capital Assets Policy.

CARRIED.

COMMITTEE REPORTS:

Councillor Wagman discussed the meeting in White City regarding the Ecomuseum.

Councillor Lapchuk discussed the meeting with the maintenance personnel.

OPEN DISCUSSION:

Councillor Lovelace spoke about the Stakeholders Meeting regarding Highways. He also spoke about the meeting regarding the membrane system for wastewater.

ADJOURNMENT:

509/2015 **SOLIE/LOVELACE** that the meeting be adjourned. 9:50 p.m.

CARRIED.

Mayor

Administrator