

**MARCH 14, 2016**

The regular meeting of Council of the Town of Balgonie was held in the Balgonie Administration Building, Balgonie, Saskatchewan on Monday, March 14, 2016.

**PRESENT:**

Deputy Mayor Lovelace, Councillors Kiel, Lapchuk, Solie, Wagner, S.McBain, Town Superintendent, D.Lane, Assistant Administrator, K.Craigie, Office Assistant, and V.Hubbard, Administrator.

**ABSENT:**

Mayor Thauberger, Councillor Wagman.

**CALL TO ORDER:**

A quorum being present Deputy Mayor Lovelace called the meeting to order at 6:15 p.m.

**AGENDA:**

**102/2016** **KIEL/LAPCHUK** that the agenda, after adding under 5. Open – Motion for K.Craigie to obtain signing authority for the Town of Balgonie, be approved as circulated.

**CARRIED.**

**DECLARATION OF CONFLICT:**

There were no declarations made.

**MINUTES:**

**103/2016** **SOLIE/WAGNER** that the minutes of the regular meeting of February 22, 2016 be approved as amended.

**CARRIED.**

**FINANCIAL STATEMENTS:**

**104/2016** **LAPCHUK/KIEL** that the Bank Reconciliations for December 2015, January 2016 and February 2016 be approved as circulated.

**CARRIED.**

**105/2016** **WAGNER/SOLIE** that the Statement of Financial Activities for December 2015, January 2016 and February 2016 be approved as circulated.

**CARRIED.**

**ACCOUNTS:**

**106/2016** **KIEL/LAPCHUK** that the Payroll Accounts for Ratification for February 29, 2016 and March 15, 2016 totaling \$45,010.24 and forming part of these minutes be approved as circulated.

**CARRIED.**

**107/2016** **KIEL/SOLIE** that the List of Accounts for Ratification #2016-00016 totaling \$25,601.52 and forming part of these minutes be approved as circulated.

**CARRIED.**

**108/2016** **LAPCHUK/WAGNER** that the List of Accounts for Approval #2016-00018 totaling \$164,650.04 and forming part of these minutes be approved as circulated.

**CARRIED.**

**DELEGATION:**

Ashley Nemeth, NDP Candidate for Indian Head-Milestone

Ms. Nemeth attended the meeting to introduce herself to Council and to discuss any concerns Council may have at this time. Council indicated that the main issue the Town is dealing with at this time is saving the Main Street access – right in, right out. Also, we are awaiting response from the government regarding our lagoon grant.

A.Nemeth left Chambers. 6:31 p.m.

**TOWN SUPERINTENDENT'S REPORT:**

S.McBain, Town Superintendent, reported:

- Annual Fire Alarm Test Inspection – Hall.
- Fire School – changeover on Sat. afternoon.
- R.M. of Edenwold – crowning Westview grid road.
- Fuel tank and oil recycle tank.
- Memorial benches.
- D.Burski – driver's abstract and criminal record check.
- M.Murray – request to rent the arena for a wedding July 22/2016.

**109/2016**     **LAPCHUK/KIEL** that the request from the Fire School co-ordinators to have the Town maintenance staff changeover the hall from a trade show set-up to a banquet-style set-up on Sat., April 9, 2016 be postponed until the March 28, 2016 regular meeting of Council.

**CARRIED.**

**110/2016**     **KIEL/SOLIE** that the R.M. of Edenwold be hired to crown the Westview grid road at a rate of \$200.00/hr. for four hours.

**CARRIED.**

**111/2016**     **LAPCHUK/LOVELACE** that S.McBain, Town Superintendent, be authorized to purchase a new fuel tank and an oil recycle tank; and, that the oil recycle tank be placed in the Transfer Station site for residents to use at their convenience.

**CARRIED.**

**112/2016**     **LAPCHUK/KIEL** that S.McBain, Town Superintendent, be authorized to purchase five memorial benches at a cost of \$4,673.00 taxes included.

**CARRIED.**

**113/2016**     **WAGNER/KIEL** that the Driver's Abstract and Criminal Record Check for Denie Burski be accepted; and, that Denie Burski be hired as maintenance personnel on a full-time basis as of March 15, 2016 at a rate of \$20.00/hour with a probationary period of 6 months.

**CARRIED.**

**114/2016**     **WAGNER/LAPCHUK** that the request from M.Murray to rent the arena for a wedding be approved with the following conditions:  
-Chairs, tables, coolers to be rented by the renter.  
-Four security personnel from a reputable security firm be hired for arena portion.  
-Bartenders, mix to be provided by the renter.  
-Arena cost to be rented at \$500.00; \$500.00 damage deposit and \$350.00 for janitorial.

**CARRIED.**

**115/2016**     **KIEL/LAPCHUK** that S.McBain, Town Superintendent, be authorized to purchase a door for the Heritage Place building, 137 Lewis St., at a cost of \$4,100.00 plus taxes; and,  
that S.McBain inquire with the Saskatchewan Heritage program if grant funds are available.

**CARRIED.**

**116/2016**     **LAPCHUK/SOLIE** that the regular meeting recess. 7:21 p.m.

**CARRIED.**

**117/2016**     **KIEL/SOLIE** that the regular meeting reconvene. 7:27 p.m.

**CARRIED.**

**ADMINISTRATOR'S REPORT:**

V.Hubbard, Administrator, reported:

-2016 Municipal Election – criminal record check bylaw for candidates.

-Water Project update.

-Lagoon Project update.

-Holidays/Overtime.

**118/2016**     **LOVELACE/LAPCHUK** that a bylaw requiring Criminal Record Checks for election candidates be drafted for the 2016 Municipal Election.

**CARRIED.**

**119/2016**     **KIEL/SOLIE** that Karen Craigie, Office Assistant, be added to have signing authority at TD Canada Trust on behalf of the Town of Balgonie; and,  
that two signatures are required for all transactions excluding account deposits.

**CARRIED.**

**COMMUNICATIONS:**

**120/2016**     **LAPCHUK/WAGNER** that the correspondence listed on the agenda that forms part of these minutes having been read and acknowledged now be filed.

**CARRIED.**

**NEW BUSINESS:**

**121/2016**     **KIEL/SOLIE** that the Balgonie Youth Committee be authorized to hold a Beer Gardens on June 30, 2016; and,  
that a letter be written to Saskatchewan Liquor and Gaming Authority authorization a beer garden.

**CARRIED.**

**122/2016**     **SOLIE/LAPCHUK** that the Office Assistant's salary be set at \$20.00/hr.

**CARRIED.**

**123/2016**     **LAPCHUK/KIEL** that the 2015 Balgonie Parks and Recreation Board Financial Statements be acknowledged by Council.

**CARRIED.**

**124/2016**     **LAPCHUK/WAGNER** that the letter written to B.Rowein, explaining why the residences at 202 Main Street are being charged for three separate utility charges, be ratified.

**CARRIED.**

**125/2016**     **SOLIE/KIEL** that the Town complete the Railway Grade Crossing Survey and submit the responses to Saskatchewan Urban Municipalities Association.

**CARRIED.**

**126/2016**      **LAPCHUK/KIEL** that Council supports, in principle, the initial request of Lane Enterprises to consolidate lots 4 & 5, Block 2, Plan 16960. **CARRIED.**

**127/2016**      **LAPCHUK/SOLIE** that Council acknowledges the 2016 confirmed Education Property Tax Mill Rates being set at:

Agricultural Property	2.67 mills
Residential Property	5.03 mills
Commercial/Industrial	8.28 mills
Resource (oil and gas, mines and pipelines)	11.04 mills

**CARRIED.**

**128/2016**      **LAPCHUK/WAGNER** that the Provincial Emergency Communications Centre Dispatch Agreement be acknowledged and signed. **CARRIED.**

**129/2016**      **SOLIE/WAGNER** that the February 2016 Water Report be acknowledged and signed. **CARRIED.**

**130/2016**      **LAPCHUK/WAGNER** the Liana Campbell, Pilot Butte, be appointed as Secretary to the District Assessment Appeals Board. **CARRIED.**

**131/2016**      **SOLIE/KIEL** that the request from the Balgonie Fire Dept. to use the new town shop for training purposes at their fire school on April 9 be approved. **CARRIED.**

**OLD BUSINESS:**

**132/2016**      **LAPCHUK/WAGNER** that Council accepts the amendment regarding the term “day” or “days” contained in the policy will be calculated based on the daily hours regularly scheduled for the employee’s position” in the new Employee Policy Manual. **CARRIED.**

**COMMITTEE REPORTS:**

Councillor Wagner discussed items from the White Butte Fire Commission meeting. He also discussed the E.M.O. meeting.

Councillor Lovelace will be asking for clarification from the RCMP regarding the new stop sign on the left hand turning lane.

**ADJOURNMENT:**

**133/2016**      **LOVELACE/LAPCHUK** that the meeting be adjourned. 9:30 p.m. **CARRIED.**

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Mayor

\_\_\_\_\_  
Administrator