

**NOVEMBER 14, 2016**

The regular meeting of Council of the Town of Balgonie was held in the Balgonie Administration Building, Balgonie, Saskatchewan on Monday, November 14, 2016.

**PRESENT:**

Deputy Mayor Lovelace, Councillors Kiel, Lapchuk, Solie, Wagman, Wagner, S.McBain, Town Superintendent, D.Lane, Assistant Administrator, K.Craigie, Administrator's Designate.

**ABSENT:**

Mayor Thauberger

**DECLARATION OF ELECTED OFFICIALS**

Swearing in of elected officials was performed by Karen Craigie, Commissioner of Oaths in the Province of Saskatchewan.

**CALL TO ORDER:**

A quorum being present Deputy Mayor Lovelace called the meeting to order at 6:20 p.m.

**AGENDA:**

**402/2016** **LAPCHUK/KIEL** that the circulated agenda be approved as circulated.

**CARRIED.**

**MINUTES:**

**403/2016** **KIEL/WAGMAN** that the minutes of the regular meeting of October 17, 2016 be approved as circulated.

**CARRIED.**

**ACCOUNTS:**

**404/2016** **SOLIE/WAGNER** that the Payroll Accounts for Ratification for Oct.31/16 and Nov.15/16 totaling \$45,574.36 and forming part of these minutes be approved as circulated.

**CARRIED.**

**405/2016** **WAGNER/LAPCHUK** that the Accounts for Ratification #2016-00082 totaling \$23,833.17 and forming part of these minutes be approved as circulated.

**CARRIED.**

**406/2016** **KIEL/SOLIE** that the Accounts for Approval #2016-00084 totaling \$188,429.94 and forming part of these minutes be approved as circulated.

**CARRIED.**

**TOWN SUPERINTENDENT'S REPORT:**

S.McBain, Town Superintendent, reported:

- Repair of curb at 113 Hawkes St.
- Request for speed bumps on Hawkes St.
- Technical Safety Authority of Saskatchewan – Inspection Report and Certificate – Curling Rink.
- ACME invoice - Balgonie Diner.

- Dinner Theatre –preliminary results.
- Lagoon progress.
- Air quality process in Balgonie arena.

**407/2016 SOLIE/KIEL** that a letter be written to the residents at 113 Hawkes St. indicating the curb in front of 113 Hawkes St. will be repaired in the spring of 2017 and also for them to remove the utility trailers off of the street and to store them on their own property and; that if the trailers continue to be parked on the street and in the back alley for long periods of time, the Town will remove the trailers without warning since the trailers are being parked on the street for more than 24 hours and when they are parked in the back alley, are potentially impeding on proper egress for other residents and emergency vehicles.

**CARRIED.**

**408/2016 WAGMAN/KIEL** that a letter be written to the resident at 346 Hawkes St. indicating that the school and the town has partnered together to control the lunch hour erratic driving and residents are encouraged to note the license plates of cars driving erratically and report them to the school. Our town maintenance personnel will monitor the area for erratic driving and decide whether speed bumps are a priority in this area.

**CARRIED.**

**409/2016 WAGNER/LOVELACE** that the ACME invoice which was directed to the Town office for payment be sent to the Balgonie Diner for payment due to the fact that the main line was clogged with food grease from the Diner.

**CARRIED.**

**410/2016 KIEL/WAGNER** that a letter be sent to T.Elliott, SaskPower, indicating that a number of power lights along Railway have been out for a number of months and that the Town has called in on numerous occasions to have these lights repaired as it is very dark in that area and vandalism has been reported.

**CARRIED.**

**ADMINISTRATOR’S REPORT:**

K.Craigie, Administrator’s Designate, reported:

- Election Results-Motion to acknowledge.
- Council Disclosure Statements.
- Remote Deposit Capture – TD Bank.
- Pre-authorized debit- TD Visa.
- TD secure depository.
- C.Desano, Infrastructure Canada, request for information.
- December meeting dates.
- December holiday hours, employee bonus.

**411/2016 LOVELACE/LAPCHUK** that the 2016 election results be acknowledged and accepted. The results for were as follows:

Mayor:

Thauberger, Frank

Acclaimed

Councillors:

Bliss, Aleesha –	146	
Kiel, Darren –	238	Elected
Lapchuk, Douglas –	214	Elected
Lovelace, Lain –	240	Elected
Solie, Kelvin –	257	Elected
Wagman, Janet A. –	232	Elected
Wagner, Glenn -	256	Elected

**CARRIED.**

**412/2016** **KIEL/SOLIE** that the regular meeting of Council recess and the public hearing commence. 7:00 p.m.

**CARRIED.**

**PUBLIC HEARING:**

**7:00 P.M.** that the Council of the Town of Balgonie will be considering submissions regarding the proposed Bylaw Bylaw #393/2016 – A Bylaw to Amend the Zoning Bylaw-Rezoning Lots, 4, 5, 6 & 7, Block 1; and to revise the proximity (from 100 m to 50 m) in which Communication Towers can be located in residential districts.

There were no members of the public in attendance.

**413/2016** **SOLIE/WAGMAN** that it be acknowledged that there were no verbal or written submissions; and, that the public hearing adjourn and the regular meeting of Council reconvene.

**CARRIED.**

**414/2016** **WAGMAN/KIEL** that K.Craigie, Administrator's Designate, be authorized to order the TD Bank – remote deposit capture for the Town, Balgonie Park & Rec. Board and Balgonie Administration Building deposits.

**CARRIED.**

**415/2016** **KIEL/WAGMAN** that the K.Craigie, Administrator's Designate, be authorized to arrange for pre-authorized debit for the TD Visa accounts.

**CARRIED.**

**416/2016** **SOLIE/WAGNER** that the actions taken by K.Craigie, Administrator's Designate, to respond to C.Desano, from Infrastructure Canada be acknowledged and ratified.

**CARRIED.**

**417/2016** **LOVELACE/WAGNER** that the meeting date for December be set for December 12, 2016.

**CARRIED.**

**418/2016** **WAGNER/SOLIE** that the holiday office and maintenance hours for December 2016 be set as follows:  
December 23, 2016 – Closed at 12:00 p.m.  
December 24, 2016 – Saturday  
December 25, 2016 – Sunday  
December 26, 2016 – Closed  
December 27, 2016 – Closed; and,  
that the employees receive a Christmas bonus in the amount of \$300.00, and that R.Shiplack receive a prorated bonus amount.

**CARRIED.**

**419/2016** **LAPCHUK/KIEL** that the actions taken by K.Craigie, Administrator's Designate, to hire Midwest Surveys to survey, submit a feature plan with Community Planning and to register an easement with Information Services Corporation on the certificate of title to Lot 3, Block F, Plan 102012129, be ratified.

**CARRIED.**

**420/2016** **KIEL/WAGNER** that K.Prevoist, Office Assistant, receive a \$0.50 hourly raise retroactive back to the 6-month probation completion date of October 11, 2016.

**CARRIED.**

**COMMUNICATIONS:**

**421/2016** **LAPCHUK/KIEL** that K.Craigie, Administrator's Designate, be authorized to correspond with the Balgonie Business Association to accept their offer to relinquish any duties for the Talk of the Town and to receive clarification on the email which was sent to the Town.

**CARRIED.**

**422/2016** **SOLIE/LAPCHUK** that the correspondence listed on the agenda that forms part of these minutes having been read and acknowledged now be filed.

**CARRIED.**

**NEW BUSINESS:**

**423/2016** **LOVELACE/LAPCHUK** that the Committee Appointments for 2016-2018 remain the same as the 2012-2016 Committee Appointments; and, that a committee for a Museum be set up under Buildings & Lands, 4. Administration Building – Library.

**CARRIED.**

**424/2016** **LAPCHUK/WAGNER** that the Town agrees to assist in outfitting the White Butte ladder truck at the same rate of 10/53 of which was paid by the Town to reimburse the purchase the ladder truck.

**CARRIED.**

**OLD BUSINESS:**

**425/2016** **SOLIE/WAGMAN** that K.Craigie, Administrator's Designate, be authorized to send a letter to Community Planning which proposes the Town's acceptance of the deferred municipal reserve with an inflationary adjustment from 2003 to present; and to, to request confirmation from Community Planning if the amount would be adequate for the interest to be removed from Block W.

**CARRIED.**

**BYLAW NO. 393/2016**

**A BYLAW TO AMEND BYLAW NO. 374/2014 KNOWN AS THE  
ZONING BYLAW – Rezone Lots 4, 5, 6 & 7, Block 1 And Allow For Taller  
Communication Tower by Changing Residential Setbacks**

**426/2016** **LAPCHUK/KIEL** that the Bylaw No. 393/2016 A Bylaw To Amend Bylaw No. 374/2014 Known As The Zoning Bylaw be given second reading at this meeting.

**CARRIED.**

**427/2016** **WAGNER/WAGMAN** that the Bylaw No. 393/2016 A Bylaw To Amend Bylaw No. 374/2014 Known As The Zoning Bylaw be given third reading at this meeting.

**CARRIED.**

**COMMITTEE REPORTS:**

Councillor Solie discussed his attendance at the White Butte EMO meeting. He indicated additional work was done on the wording of the EMO agreement.

Councillor Lapchuk discussed the Multi-stakeholder meeting for the Regina Bypass.

Councillor Lovelace discussed the White Butte RCMP meeting.

**OPEN DISCUSSION:**

Councillor Wagner discussed the debris around the storm channels needing to be cleaned out before winter. Street signs and other signs around Town need to be straightened. Councillor Wagner would like to see changes done to the property of the Heritage Place building.

Councillor Solie is concerned with the culverts which have been installed along the highway and would like a letter to be drafted to the Regina Bypass indicating that the culverts and the slope of the ditch on the North Service Road are dangerous for snowmobilers.

Councillor Lapchuk asked if the budget for the fireworks for 2017 could be doubled since it is Canada's 150<sup>th</sup> birthday. He asked if a call to residents regarding ideas and volunteering for the 150<sup>th</sup> birthday celebrations could be done through the Talk of the Town.

Councillor Lapchuk also indicated that Town staff should all have CPR and First Aid training, which he would be willing to teach.

**ADJOURNMENT:**

**428/2016**

**KIEL/LAPCHUK** that the meeting be adjourned. 9:18 p.m.

**CARRIED.**

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**Mayor**

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**Administrator**