

**OCTOBER 28, 2019**

The regular meeting of Council of the Town of Balgonie was held at the Balgonie Seniors Centre, 132 Queen Street, Balgonie, Saskatchewan on Monday, October 28, 2019.

**PRESENT:**

Mayor Thauberger, Councillors Kiel, Lapchuk, Solie, Wagman, S. McBain, Town Superintendent, D. Lane, Assistant Administrator and K. Craigie, Administrator.

**CALL TO ORDER:**

A quorum being present Mayor Thauberger called the meeting to order at 6:15 p.m.

**AGENDA:**

**326/2019** **KIEL/SOLIE** that the agenda be approved as circulated.

**CARRIED.**

**DECLARATION OF CONFLICT:**

There were no conflicts declared.

**MINUTES:**

**327/2019** **LAPCHUK/WAGMAN** that the minutes of the regular meeting of October 7, 2019 be approved as circulated.

**CARRIED.**

**FINANCIAL STATEMENTS:**

**328/2019** **WAGMAN/SOLIE** that the Bank Reconciliations for September, 2019 be approved as circulated.

**CARRIED.**

**329/2019** **THAUBERGER/SOLIE** that the Statement of Financial Activities for September, 2019 be approved as circulated.

**CARRIED.**

Councillor Lovelace arrives 6:16 p.m.

**ACCOUNTS:**

**330/2019** **KIEL/LAPCHUK** that the Payroll Accounts for Ratification for October 31, 2019 in the amount of \$39,741.45 and forming part of these minutes be approved as circulated.

**CARRIED.**

**331/2019** **THAUBERGER/LAPCHUK** that the List of Accounts for Ratification #2019-00128, #2019-00130, #2019-00132, #2019-00136 and #2019-00138 in the amount of \$123,534.69 and forming part of these minutes be approved as circulated.

**CARRIED.**

**332/2019**      **WAGMAN/KIEL** that the List of Accounts for Approval #2019-00134, #2019-00140 and #2019-00142 in the amount of \$520,673.09 and forming part of these minutes be approved as circulated.

**CARRIED.**

**TOWN SUPERINTENDENT REPORT:**

S. McBain, Town Superintendent:

- Bantam AA game.
- Dinner Theatre.
- Westview – area behind 900 Block Westview Dr.

**333/2019**      **LAPCHUK/WAGMAN** that public skating times be adjusted on November 10 to allow for a Bantam AA hockey game to be played.

**CARRIED.**

Delegation members: L.Masson, D.Masson, K.Masson and K.Thomson

**DELEGATION:** 6:30 p.m.- Delegation attended the meeting to discuss the secondary suite parking requirements and other details pertaining to the potential suite at 38 Assiniboia Bay.

Councillor Wagner arrives 6:32 p.m.

**DELEGATION:** 6:45 p.m. – The same delegation stayed at the meeting to discuss the placement of the replica of the merchant marine ship.

The delegation leaves at 6:35 p.m.

**334/2019**      **KIEL/SOLIE** that Council approves the secondary suite for 38 Assiniboia Bay; and, that the K.Masson and K.Thomson be advised that the Basement Development application for the secondary suite can now be completed and brought into the office for approval.

**CARRIED.**

**TOWN SUPERINTENDENT REPORT (Cont'd):**

**335/2019**      **THAUBERGER/WAGNER** that R.Wiest be advised that due to time constraints on our maintenance staff, the area behind the 900 block of Westview Drive should be hired out to some other company at R.Wiest's expense; and, that S.McBain be kept informed of the material being used for the xeriscaping.

**CARRIED.**

**336/2019**      **THAUBERGER/WAGNER** that a student be hired at a wage of \$1.00 over the current minimum wage to assist the arena personnel during busy times in the 2019-2020 season.

**CARRIED.**

**337/2019**      **THAUBERGER/SOLIE** that an email be sent to the Ministry of Highways & Infrastructure regarding the unfinished lighting at the intersections of Highway #364 and Griffin Road and Highway #46 and Gibson Road as per the Memorandum of Understanding which was signed in 2017.

**CARRIED.**

**ADMINISTRATOR'S REPORT:**

- Administration Building Renovation.
- Library shelving.
- Workshop ISC & LAFOIP.
- Munisoft – computer upgrades.
- R.M. #158 – fire truck letter.
- 202 Main St.
- Fort Garry fire truck.
- Municipal Revenue Sharing requirements.
- Public Disclosure Statements by Council.
- Tax Exemption Policy.

**338/2019**      **KIEL/LAPCHUK** that K.Craigie, Administrator be authorized to order the computer upgrades required for the Town office in the amount of \$3,291.00 plus taxes. Price includes computer upgrades, software and setup.

**CARRIED.**

**339/2019**      **THAUBERGER/WAGMAN** that the draft letter to the R.M. of Edenwold #158 regarding the fire truck renewal, be sent after the necessary changes are made.

**CARRIED.**

**340/2019**      **LAPCHUK/LOVELACE** that the Council of the Town of Balgonie confirms that the Municipality now meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

- Submission of the 2018 Audited Financial Statements to the Ministry of Government Relations;
- Submission of the 2018 Public Report on Municipal Waterworks to the Ministry of Government Relations;
- In good standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct;
- All members of Council have filed and annually updated their Public Disclosure Statements, as required; and
- That we authorize the Administrator to send a letter to the Ministry of Government Relations acknowledging the Municipality now meets all eligibility requirements to receive their Municipal Revenue Sharing Grant.

**CARRIED.**

**341/2019**      **THAUBERGER/SOLIE** that the Tax Exemption policies for R1, R2, High Profile Commercial and Commercial Districts will be amended to read that “Year 1 of the tax exemption will commence upon the property becoming eligible for the exemption. The tax exemption may not be deferred once the property is eligible.”

**CARRIED.**

**COMMUNICATIONS:**

**342/2019**      **LAPCHUK/KIEL** that C.Seaberly, Saskatchewan Housing Corporation, be advised that Balgonie is still interested in a merger with Fort Qu’Appelle to hire a contracted manager.

**CARRIED.**

**343/2019**      **KIEL/LOVELACE** that the correspondence listed on the agenda that forms part of these minutes having been read and acknowledged now be filed.

**CARRIED.**

**NEW BUSINESS:**

**344/2019**     **LAPCHUK/KIEL** that the actions taken by K.Craigie, Administrator, to sign the CCR Construction Change Order #19 be ratified.

**CARRIED.**

**345/2019**     **KIEL/LOVELACE** that the 50+ Club Lease Agreements from November 1, 2019 to October 31, 2024 be signed in duplicate by Mayor Thauberger and K.Craigie, Administrator.

**CARRIED.**

**346/2019**     **LAPCHUK/THAUBERGER** that the reimbursement cheque in the amount of \$42,623.28 written to the Balgonie 50+ Club be acknowledged and approved.

**CARRIED.**

**347/2019**     **SOLIE/WAGMAN** that the Curling Club Lounge Lease Agreement for the 2019-2020 season be signed in triplicate by Mayor Thauberger and K.Craigie, Administrator, and that one copy be sent to Saskatchewan Liquor & Gaming Association.

**CARRIED.**

**348/2019**     **WAGNER/LOVELACE** that the Amending Agreement #1 for the Municipal Gas Tax Fund Agreement be acknowledged and signed by Mayor Thauberger and K.Craigie, Administrator.

**CARRIED.**

**349/2019**     **KIEL/WAGNER** that the Public Consultation regarding a four-way stop at Assiniboia Street/Bay and Greenall Street be acknowledged; and, that S.McBain be instructed to have a four-way stop installed at this intersection.

**CARRIED.**

**350/2019**     **THAUBERGER/KIEL** that J.Jost be advised that the wagon rides on December 1, 2019 are permitted and that they must clean-up behind the horses.

**CARRIED.**

**COMMITTEE REPORTS:**

Councillor Lovelace gave a report on the White Butte RCMP meeting he attended. Councillor Wagman gave a report on the Library meeting she attended. Councillor Kiel gave a report on the Rec.Board meeting he attended.

**OPEN:**

**351/2019**     **LOVELACE/LAPCHUK** that the letter to Prairie Valley School Division regarding the modernization of Greenall High School be sent out on October 29, 2019.

**ADJOURNMENT:**

**352/2019**     **LOVELACE/SOLIE** that the meeting be adjourned 8:40 p.m.

**CARRIED.**

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Mayor

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Administrator