

Town of Balgonie
Meeting Minutes
Regular Council Meeting December 12, 2022 - 06:15 PM

In Attendance: Mayor Thauberger, Councillors Larsen, Lovelace, Meier, Schneider, Solie, Wagman, Town Superintendent, S.McBain, Office Assistant, K.Prevost and Administrator, K.Craigie

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|----------|------------|--|----------------|
| | 1 | Call To Order | |
| | | A quorum being present Mayor Thauberger called the meeting to order at 6:15 p.m. | |
| 407/2022 | 2 | Approval of Agenda
Moved By: Councillor Schneider
Seconded By: Councillor Larsen

That the Agenda be approved as circulated. | CARRIED |
| | 3 | Declaration of Conflict

No conflicts were declared. | |
| | 4 | Minutes | |
| 408/2022 | 4.1 | Regular Meeting - November 28, 2022
Moved By: Councillor Solie
Seconded By: Councillor Wagman

That the Minutes of the Regular Council Meeting of November 28, 2022 be adopted as read. | CARRIED |
| | 5 | Financial Statements | |
| 409/2022 | 5.1 | Statement of Financial Activities - November 2022
Moved By: Councillor Larsen
Seconded By: Councillor Meier

That the Financial Statements for November, 2022 be approved as circulated. | CARRIED |
| 410/2022 | 5.2 | Bank Reconciliations - November 2022
Moved By: Mayor Thauberger
Seconded By: Councillor Wagman

That the Bank Reconciliations for November, 2022 be approved as circulated. | CARRIED |
| | 6 | Accounts | |
| 411/2022 | 6.1 | Payroll Accounts for Approval - November 15, 2022
Moved By: Deputy Mayor Lovelace
Seconded By: Councillor Schneider

That the Payroll Accounts for Approval for November 15, 2022 in the amount of \$13,007.04 and forming part of these minutes be approved as circulated. | CARRIED |

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- 412/2022 **6.2 Accounts for Ratification #2022-00166**
Moved By: Councillor Solie
Seconded By: Mayor Thauberger
- That the Lists of Accounts for Ratification #2022-00166 in the amount of \$74,043.25 and forming part of these minutes be approved as circulated.
- CARRIED**
- 413/2022 **6.3 Accounts for Approval - #2022-00164**
Moved By: Councillor Larsen
Seconded By: Councillor Wagman
- That the Lists of Accounts for Approval #2022-00164 in the amount of \$31,487.40 and forming part of these minutes be approved as circulated.
- CARRIED**
- 7 Town Superintendent's Report**
- 7.1 Public Works Update**
- 7.1.1 Lottery Grant**
- 7.1.2 Outdoor Arena**
- 7.1.3 A Year in Review**
- 7.1.4 Equipment Update**
- 414/2022 **7.2 Letter from PSMHA - Nov 20 Loss of Power**
Moved By: Mayor Thauberger
Seconded By: Councillor Schneider
- That Prairie Storm Minor Hockey Association's request to have the November 20, 2022 ice rental charge from 2:00-4:30 p.m. be waived due to the power outage and their inability to complete the U13AA game versus the Melville team.
- CARRIED**
- 415/2022 **7.3 Summer Student - Application 2023**
Moved By: Councillor Solie
Seconded By: Councillor Meier
- That the Town apply for three Maintenance Personnel and one Lifeguard through the 2023 Canada Summer Student Grant.
- CARRIED**
- 416/2022 **7.4 Hall fees - Review**
Moved By: Deputy Mayor Lovelace
Seconded By: Councillor Larsen
- That the charges for the Multiplex be increased as per the schedule presented to Council at this meeting.
- CARRIED**
- 8 Administrator's Report**
- 8.1 Administrative Update**
- 8.1.1 Annual Staff performance reviews.**

417/2022	<p>8.1.2 Motion for wage increases- probationary and incentive Moved By: Councillor Solie Seconded By: Deputy Mayor Lovelace</p> <p>That the following wage increases be approved as per the approved salary guidelines: A.Weslowski be given \$0.50 per hour increase for class training increases effective November 1, 2022; A.Giles be given \$0.75 per hour increase for training effective November 1, 2022; and that, A.Giles be given \$0.50 per hour probationary increase effective January 1, 2023.</p> <p style="text-align: right;">CARRIED</p>
418/2022	<p>8.2 Water and Sewer Revenues and Expenses - Year to date. Moved By: Mayor Thauberger Seconded By: Councillor Meier</p> <p>That the Lagoon Tipping charges be increased from \$119.05 plus GST to \$125.00 plus GST as of January 1, 2023.</p> <p style="text-align: right;">CARRIED</p>
419/2022	<p>8.3 Legal Matter - In Camera Motion Moved By: Councillor Schneider Seconded By: Councillor Meier</p> <p>That the Council continue discussions in a closed meeting at 7:10 p.m.-as per Clause 120(2)(a) of The Municipalities Act and Part III Section 21 of The Local Authority of Freedom of Information and Protection of Privacy Act to discuss a legal matter.</p> <p style="text-align: right;">CARRIED</p>
420/2022	<p>8.3.1 Out of Closed Session Moved By: Councillor Wagman Seconded By: Councillor Larsen</p> <p>That the closed meeting be adjourned and the regular meeting reconvene at 7:20 p.m.</p> <p style="text-align: right;">CARRIED</p>
421/2022	<p>9 Communications Moved By: Councillor Meier Seconded By: Councillor Solie</p> <p>That the Communications listed on the agenda that forms part of these minutes having been read and acknowledged now be filed.</p> <p style="text-align: right;">CARRIED</p>
422/2022	<p>10 New Business</p> <p>10.1 November Water Report - Motion to Sign Moved By: Councillor Schneider Seconded By: Councillor Wagman</p> <p>That Mayor Thauberger be authorized to sign the November 2022 Water Report.</p> <p style="text-align: right;">CARRIED</p>
423/2022	<p>10.2 Access to Information Policy Moved By: Councillor Schneider Seconded By: Councillor Meier</p> <p>That the Town of Balgonie recognizes the right of access by the public to information in the possession or under the control of the Town of Balgonie; and, that the Town has a responsibility to protect the privacy of individuals by controlling the process of information collection and disclosure of personal information; and,</p>

that Council adopts the drafted Access to Information Policy ADM-002 in order to fulfill the Town's obligations under both the spirit and requirements of the Local Authority Freedom of Information and Protection of Privacy Act and the Local Authority Freedom of Information and Protection of Privacy Regulations.

CARRIED

- 424/2022 **10.3 Bylaw 440/2022 - A Bylaw to Provide for Entering into a Fire Suppression Agreement with the R.M. of Edenwold**
Moved By: Deputy Mayor Lovelace
Seconded By: Councillor Solie

That Bylaw No. 440/2022, being a Bylaw to Provide for Entering into a Fire Suppression Agreement with the R.M. of Edenwold, be read a first time.

CARRIED

- 425/2022 **10.3.1 Bylaw 440/2022 - 2nd Reading**
Moved By: Councillor Larsen
Seconded By: Councillor Schneider

That Bylaw No. 440/2022, being a Bylaw to Provide for Entering into a Fire Suppression Agreement with the R.M. of Edenwold, be read a second time.

CARRIED

- 426/2022 **10.3.1.1 Bylaw 440/2022 - To have 3rd Reading**
Moved By: Councillor Meier
Seconded By: Councillor Wagman

That Bylaw No.440/2022, being a Bylaw to Provide for Entering into a Fire Suppression Agreement with the R.M. of Edenwold, be given three readings at this meeting.

CARRIED

- 427/2022 **10.3.1.2 Bylaw 440/2022 - 3rd Reading**
Moved By: Mayor Thauberger
Seconded By: Deputy Mayor Lovelace

That Bylaw No. 440/2022, being a Bylaw to Provide for Entering into a Fire Suppression Agreement with the R.M. of Edenwold, be read a third time and adopted.

CARRIED

- 428/2022 **10.4 Municipal Revenue Sharing Declaration**
Moved By: Councillor Solie
Seconded By: Councillor Larsen

The Council of the Town of Balgonie confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing grant (list the requirements that the municipality has met):

- Submission of the 2021 Audited Financial Statement to the Ministry of Government Relations;
 - *Submission of the 2021 Public Reporting on Municipal Waterworks to the Ministry of Government Relations
 - In Good Standing with respect to the reporting and remittance of Education Property Taxes;
 - Adoption of a Council Procedures Bylaw;
 - Adoption of an Employee Code of Conduct; and
 - All members of council have filed and annually updated their Public Disclosure Statements, as required; and,
- that we authorize K.Craigie, Administrator, to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

CARRIED



429/2022

- 10.5 2023 Council Meeting Dates**
Moved By: Mayor Thauberger
Seconded By: Councillor Meier

That the Council Meeting dates for 2023, attached to and forming part of these minutes be approved as circulated.

CARRIED

- 11 Old Business**

- 12 Committee Reports**

430/2022

- 12.1 Balgonie Volunteer Fire and First Responders Meeting - December 7, 2022**
Moved By: Councillor Solie
Seconded By: Councillor Wagman

That the Town contributes \$250.00 to the purchase of a new Santa suit for the annual Sparkle Tour.

CARRIED

- 12.2 White Butte EMO Meeting - December 1, 2022**

- 12.3 Occupational Health and Safety - Committee**

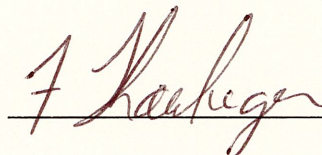
- 13 Open Discussion**

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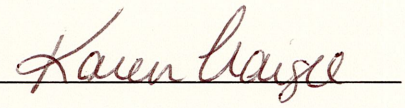
- 14 Adjournment**
Moved By: Councillor Larsen
Seconded By: Councillor Meier

That the meeting be adjourned at 8:03 p.m.

CARRIED



Mayor



Administrator

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2023 Town Council Meetings

Council Meetings occur regularly on the 2nd and 4th Monday of the month. If the date falls on a holiday or on a day scheduled off in lieu of a statutory holiday, it is moved to the day afterwards. The meetings start at 6:15 PM in Council Chambers at D-129 Railway Street East.

Meetings are open to the public and requests to address Council as a delegation may be made in writing to the Town Administrator. A date and time will then be set for attendance.

Monday, January 9th
Monday, January 23rd

Monday, February 13th
Monday, February 27th

Monday, March 13th
Monday, March 27th

Monday, April 10th
Monday, April 24th

Monday, May 8th
Tuesday, May 23rd

Monday, June 12th
Monday, June 26th

Monday, July 10th
Monday, July 24th

Monday, August 14th
Monday, August 28th

Monday, September 11th
Monday, September 25th

Tuesday, October 10th
Monday, October 23rd

Tuesday, November 14th
Monday, November 27th

Monday, December 11th

