

**BYLAW NO. 456/2023****A BYLAW TO FIX THE RATES TO BE CHARGED FOR THE CONNECTION,  
CONSUMPTION AND USE OF WATER AND SEWER SERVICES**

**WHEREAS** under the authority granted by *The Municipalities Act*, the Council of the Town of Balgonie may provide for the establishment of a public utility for waterworks and sewer and establish fees and charges that will be charged for these services.

**NOW THEREFORE**, the Council of the Town of Balgonie in the Province of Saskatchewan enacts as follow:

1. This bylaw shall be referred to as the Water and Sewer Rates Bylaw.

2. **DEFINITIONS:**

- a) **Accessory Building Connection** – a separate water or sewer service connection to a detached building or structure, which is not used for human habitation that is subordinate to the primary use of the same property.
- b) **Connection Fee** - the fee that is charged to a new subscriber account for water and utility services for a new or existing water and sewer connection.
- c) **Commercial Service** - a service connection to a premise in which a business, profession, industry, trade or commerce is carried on and includes all premises not falling within the definitions of residential or community service.
- d) **Community Service** - a service connection to a premise which a public education institution operates, an incorporated daycare, a church, mosque or house of worship, and registered non-profit organizations.
- e) **Council** - the Council of the Town of Balgonie.
- f) **Flat Rate** – Single fixed fee for water for a premise that does not have a water meter, or cannot have a water meter installed.
- g) **Infrastructure fee** - fees charged in addition to water and sewer rates on the total utility invoice for the purpose of collecting funds which are used by the Municipality for capital costs on the utility, debt repayment and replacements.
- h) **Meter** - a device that is capable of measuring, recording and transmitting flows and volumes of water.
- i) **Out of Town** - Service connections that are outside of the corporate boundaries of the municipality.
- j) **Public Utility** - refers to the system or works used to provide for the following for public consumption, benefit, convenience or use (i) water; and/or (ii) sewage disposal
- k) **Residential Service** - a service connection used exclusively for domestic purposes.
- l) **Subscriber** - The owner of the property that is connected to the water and sewer service and will be the person(s) responsible for the fees of that connection.
- m) **Wastewater Treatment Facility** - is the site located at SW 34-17-17 W2nd for the purpose of storing and treating sewage.
- n) **Wastewater Haulers** - Individuals or businesses that discharge domestic effluent into the Balgonie Wastewater Storage Pond located at the Wastewater Treatment Facility, originating from sewage septic or holding tank.

**APPLICATIONS WATER AND/OR SEWER SERVICE:**

3. An applicant requesting or applying for water and/or sewer service shall complete such application form as may be prescribed by the Town Administrator from time to time.
4. Each application shall be accompanied by the payment of a connection fee in the sum of seventy-five dollars (\$75.00).
5. The utility invoice shall be issued to the legal property owner. Where the property is occupied by another person, the owner may give consent to the Town to issue a copy of the utility invoice to the occupant.
6. The Town Administrator and/or their delegate shall review each application for service and shall reject any incomplete application, any application where the required charge is unpaid, or when there is an outstanding utility invoice in the applicant's name.
7. Any assessed owner who wants to be supplied with a water meter larger than a 5/8 inch must make application to the Administrator of the Municipality. The applicant will be responsible for the cost of the meter and will be invoiced by the Town.
8. The Municipality may, by Bylaw, ration or limit the amount of water furnished to any and/or all consumers should circumstance deem to warrant such action.
9. If the water supply is shut off from the premises of a user for infringement of the provisions of this Bylaw, same shall not be turned on until all penalties, fees, rates, charges and arrears, if any, have been paid.
10. There shall be a minimum fee and consumption fee for water usage to be paid by a subscriber whose water service has been turned on and shall be those set forth in Schedule A hereto, or as amended from time to time; provided, however, that the minimum shall be payable in every case whether or not any water is consumed.
11. There shall be a sewer charge to be paid by the subscriber connected to the sewer system in accordance with Schedule B hereto.
12. Water and sewer subscribers shall be charged utility infrastructure fees set forth in Schedule C hereto, or as amended from time to time.
13. The bulk water rates for the Bulk Water Fill Station shall be those set out in Schedule D which is attached hereto and forms part of this Bylaw.
14. The bulk water rates for the Village of Edenwold from the Town of Balgonie Water Reservoir shall be those set out in Schedule D which is attached hereto and forms part of this Bylaw.
15. Wastewater haulers shall incur a standard fee for each discharge at the Balgonie Wastewater Treatment Facility as set out in Schedule E which is attached hereto and forms part of this Bylaw.

**DISCONNECTION AND PENALTIES:**

16. A monthly penalty of two percent (2%) will be added to all water and sewer accounts in arrears.
17. Accounts for water service and/or sewer service shall cover, in advance, a three (3) month period. Accounts shall be paid within a period of thirty (30) days from the date on which such accounts are rendered. A special penalty of two percent (2%) on amounts outstanding thirty days (30) will be applied the day after the invoice is due.

A

18. Water service may be disconnected by the Town of Balgonie for accounts that are in arrears. When the water service is cut off, it shall not be resumed until all arrears and penalties have been paid, together with a fee of one hundred dollars (\$100.00) to cover the expenses of turning off the water and turning it on again; provided that if the Town is required to turn on the said water service outside town employees' regular working hours, the fee shall be one hundred and fifty dollars (\$150.00).
19. All rates, costs or charges imposed by this Bylaw remaining unpaid after sixty (60) days or after December 31<sup>st</sup> in any year, may be transferred to the tax roll of the owner. The additional cost of sending a registered letter thirty (30) days in advance of the transfer to the tax roll, will be applied to the utility account of the subscriber.
20. If the water supply is shut off from the premises of a user for infringement of the provisions of this Bylaw, same shall not be turned on until all penalties, fees, rates, charges and arrears, if any, have been paid.

**METER READINGS AND ESTIMATE BILLING:**

21. The Town will attempt to read the water meters at least three (3) times per year. Actual meter readings may be provided to the Town by the subscriber if the Town is unable to obtain the reading.
22. Billings may be issued on the basis of an estimated reading.

**REPEAL OF FORMER BYLAWS:**

23. Bylaw No. 428/2021 passed on the 22<sup>nd</sup> day of November 2021 is hereby repealed.

**EFFECTIVE DATE:**

24. The rates, charges, tolls or rents contained in this Bylaw shall come into force and take effect on the day of approval being issued by the Saskatchewan Municipal Board.

READ A FIRST TIME THIS 14<sup>TH</sup> DAY OF NOVEMBER, 2023.

READ A SECOND TIME THIS 14<sup>TH</sup> DAY OF NOVEMBER, 2023.

READ A THIRD TIME AND PASSED THIS 14<sup>TH</sup> DAY OF NOVEMBER, 2023.



Signed by:

Lain Lovelace, Mayor

Karen Craigie, Administrator

SCHEDULE A MONTHLY WATER RATES						
	Balgonie			Out of Town		
	January 1, 2024	January 1, 2025	January 1, 2026	January 1, 2024	January 1, 2025	January 1, 2026
<b>Metered Premises - Residential, Community Service, Commercial</b>						
3330 Gallons or less (minimum charge)	\$64.84	\$65.84	\$66.84	\$71.32	\$72.42	\$73.52
3331-9000 Gallons (inclusive)	\$6.00	\$7.00	\$8.00	\$6.00	\$7.00	\$8.00
9,001 Gallons or more	\$10.50	\$12.00	\$13.50	\$10.50	\$12.00	\$13.50
<b>Metered Premises - Residential Accessory building 500 Gallons or less (minimum charge)</b>	\$9.73	\$9.88	\$10.03	\$10.70	\$10.86	\$11.03
501 - 9,000 Gallons (inclusive)	\$6.00	\$7.00	\$8.00	\$6.00	\$7.00	\$8.00
9,001 Gallons or more	\$10.50	\$12.00	\$13.50	\$10.50	\$12.00	\$13.50
<b>Unmetered Premises</b>	<b>January 1, 2024</b>	<b>January 1, 2025</b>	<b>January 1, 2026</b>	<b>January 1, 2024</b>	<b>January 1, 2025</b>	<b>January 1, 2026</b>
Flat Rate - Residential mobile home	\$71.32	\$72.42	\$73.52	\$78.46	\$79.67	\$80.88
Flat Rate - per apartment	\$45.39	\$46.09	\$46.79	\$49.93	\$50.70	\$51.47

SCHEDULE B MONTHLY SEWER RATES						
	Balgonie			Out of Town		
	January 1, 2024	January 1, 2025	January 1, 2026	January 1, 2024	January 1, 2025	January 1, 2026
Residential dwelling	\$45.39	\$46.09	\$46.79	\$53.49	\$54.32	\$55.14
Unit/Suite/Apartment rate per unit	\$31.77	\$32.26	\$32.75	\$37.45	\$38.02	\$38.60
Residential accessory building	\$6.81	\$6.91	\$7.02	\$7.49	\$7.60	\$7.72
Community service - minimum sewer rate School, Church, Non-Profit Organizations	\$55.11	\$55.96	\$56.81	\$60.63	\$61.56	\$62.50
Commercial - minimum sewer rate	\$55.11	\$55.96	\$56.81	\$60.63	\$61.56	\$62.50
<b>Additional Sewer Charges for Community Service and Commercial</b>						
Hotel/motel -per room	\$13.78	\$13.99	\$14.20	\$15.16	\$15.39	\$15.62
Commercial showers -rate per shower stall	\$27.56	\$27.98	\$28.41	\$30.31	\$30.78	\$31.25
Commercial laundry rate per washing machine	\$27.56	\$27.98	\$28.41	\$30.31	\$30.78	\$31.25
Carwash	\$55.11	\$55.96	\$56.81	\$60.63	\$60.63	\$60.63
Restaurant/beverage room with seating capacity over 20 persons	\$13.78	\$13.99	\$14.20	\$15.16	\$15.39	\$15.62
School rate per classroom	\$33.07	\$33.58	\$34.09	\$36.38	\$36.94	\$37.50

SCHEDULE C QUARTERLY UTILITY INFRASTRUCTURE FEES						
	Balgonie			Out of Town		
	January 1, 2024	January 1, 2025	January 1, 2026	January 1, 2024	January 1, 2025	January 1, 2026
Residential dwelling	\$45.00	\$48.00	\$51.00	\$50.00	\$53.00	\$56.00
Unit/Suite/Apartment rate per unit	\$45.00	\$48.00	\$51.00	\$50.00	\$53.00	\$56.00
Residential accessory building	\$15.00	\$16.00	\$17.00	\$16.67	\$17.67	\$18.67
Community service: School, Church, Non-Profit Organizations	\$45.00	\$48.00	\$51.00	\$50.00	\$53.00	\$56.00
Commercial - minimum base rate	\$45.00	\$48.00	\$51.00	\$50.00	\$53.00	\$56.00
Single connection infrastructure fee: Consumers with water only or sewer only	\$27.00	\$28.80	\$30.60	\$30.00	\$31.80	\$33.60
<b>Additional Infrastructure fees:</b>						
Hotel/Motel -per room	\$11.25	\$12.00	\$12.75	\$12.50	\$13.25	\$14.00
Commercial showers -rate per shower stall	\$45.00	\$48.00	\$51.00	\$50.00	\$53.00	\$56.00
Commercial laundry rate per washing machine	\$45.00	\$48.00	\$51.00	\$50.00	\$53.00	\$56.00
Carwash	\$90.00	\$96.00	\$102.00	\$100.00	\$106.00	\$112.00
Restaurant/Beverage Room with seating capacity over 20 persons	\$45.00	\$48.00	\$51.00	\$50.00	\$53.00	\$56.00
School rate per classroom	\$45.00	\$48.00	\$51.00	\$50.00	\$53.00	\$56.00

SCHEDULE D BULK WATER SUPPLY RATES			
	January 1, 2024	January 1, 2025	January 1, 2026
Water fill station per m3	\$4.50	\$5.00	\$5.50
Village of Edenvold per m3	\$2.8764	\$2.8764	\$2.8764

SCHEDULE E WASTEWATER HAULER FEES - LAGOON DISPOSAL			
	January 1, 2024	January 1, 2025	January 1, 2026
Fee per disposal tip (1-10,000 litre tank)	\$127.50	\$130.00	\$132.50



Room 480 • 2151 Scarth Street • Regina, SK S4P 2H8  
Phone: 306-787-6221 Fax: 306-787-1610

December 11, 2023

Local Government Committee

Karen Craigie  
Administrator  
Town of Balgonie  
Box 310  
BALGONIE SK S0G 0E0

Dear Karen Craigie:

Enclosed for your records is approval of water and sewer rates excluding the management fees (Clause 4: connection fee for new users as approval is not required) pursuant to subsection 23(3) of *The Municipalities Act*.

Yours truly,

A handwritten signature in blue ink that reads "Malina Dai".

Malina Dai  
Financial Analyst

Enclosure

23-353 Krismer

**TOWN OF BALGONIE – WATER AND SEWER RATES**

*That* the Committee approve the water and sewer rates, excluding the management fees, as outlined in the **Town of Balgonie's Bylaw No. 456/2023** in accordance with subsection 23(3) of *The Municipalities Act*.

**CARRIED**

