

JULY 21, 2014

The regular meeting of Council of the Town of Balgonie was held in the Administration Building, Balgonie, Saskatchewan on Monday, July 21, 2014.

PRESENT:

Mayor Thauberger, Councillors Kiel, Lapchuk, Solie, Wagman, Wagner, S.McBain, Town Superintendent, K.Craigie, Office Assistant and V.Hubbard, Administrator.

ABSENT:

Councillor Lovelace.

CALL TO ORDER:

A quorum being present Mayor Thauberger called the meeting to order at 6:15 p.m.

AGENDA:

- 316/2014** **WAGNER/WAGMAN** that the agenda be amended by adding under Town Superintendent's Report:
13. Hall cleaning.
and that the amended agenda be approved.

CARRIED.

MINUTES:

- 317/2014** **SOLIE/LAPCHUK** that the minutes of the regular meeting of June 23, 2014 be approved as circulated.

CARRIED.

- 318/2014** **LAPCHUK/KIEL** that the minutes of the special meeting of June 26, 2014 be approved as circulated.

CARRIED.

- 319/2014** **SOLIE/WAGMAN** that the minutes of the regular meeting of July 3, 2014 be approved as circulated.

CARRIED.

FINANCIAL STATEMENTS:

- 320/2014** **WAGNER/WAGMAN** at the Statement of Financial Activities for the month of June, 2014 and forming part of these minutes be approved as circulated.

CARRIED.

- 321/2014** **KIEL/WAGMAN** that the Bank Reconciliation Statements for the month of June, 2014 and forming part of these minutes be approved as circulated.

CARRIED.

ACCOUNTS:

- 322/2014** **KIEL/WAGNER** that the List of Payroll Accounts for Ratification totaling \$ 49,972.56 and forming part of these minutes be approved as circulated.

CARRIED.

- 323/2014** **SOLIE/WAGMAN** that the List of Accounts for Ratification totaling \$30,464.48 and forming part of these minutes be approved as circulated.

CARRIED.

- 324/2014** **KIEL/LAPCHUK** that the List of Accounts for Approval totaling \$ 292,307.55 and forming part of these minutes be approved as circulated.

CARRIED.

6:25 p.m. Gloria Rattray, Star Newspaper, entered Chambers.

TOWN SUPERINTENDENT'S REPORT:

S.McBain, Superintendent, discussed:
Temporary trailer parking – Wudrich request.
Residents sump pump water directed to back lanes.
Lagoon report- rip rap in place.
Water project update-received fill dirt for the reservoir site from R.M of Edenwold.
RCMP arrested a 21 year old and six 13 year olds after hours at the pool.
Poelzer's fence is up and rocks moved. The Town will put the weeping tile in.
Town Office security camera estimate.
238 Hyde Street- water pressure issues and repair plan.
Grader servicing.
Spraying completed.
Suburban Lift pumps installed and operating.
EMC sign- power outages and surges are resetting the sign.
Hall cleaning – complaints were received.
Westview curbs.

325/2014 **WAGNER/SOLIE** that D. and J. Wudrich be authorized to temporarily park travel trailers on Town property south of the Balgonie Arena during a family event to be held August 15 – 16, 2014.

CARRIED.

326/2014 **LAPCHUK/KIEL** that a letter be sent to T.Best, 306 Main St., requesting that he direct the water from his sump pump towards Main St. to allow the water to follow the designed street drainage and empty into the storm sewer system.

CARRIED.

327/2014 **LAPCHUK/WAGNER** that S.McBain, Town Superintendent, be authorized to order the audio and visual security camera for the Town Office as per the price quote from Elite Security Ltd. in the amount of \$2,984.00 plus applicable taxes for purchase and installation.

CARRIED.

328/2014 **SOLIE/KIEL** that the grader transmission be repaired.

CARRIED.

329/2014 **KIEL/LAPCHUK** that S.McBain, Town Superintendent, be authorized to purchase a battery back-up for the laptop that controls the EMC sign; and, that the existing cable for the laptop for EMC sign, located in the Balgonie Arena lobby, be extended to the Balgonie Arena office.

CARRIED.

DELEGATION: 6: 30 p.m. A.Cogbill, 101 Hyde Street.

Mr. Cogbill reported that he had the gas line in his yard moved today and he no longer requires the 16 inches between the garage floor pad and the gas line that he previously required. He is planning to build a garage which meets the requirements of the Zoning Bylaw for setbacks and size for his lot. He indicated that he will not be seeking to build on the Town boulevard. He would like to put the overhead garage doors on the Railway Street side. Mr. Cogbill was advised to complete the development/building applications and submit them to the Town of Balgonie office. The application would then be reviewed by the Town and the Town's development consultant and building inspector and processed. Mr. Cogbill indicated that he would like to have his building permit for his garage as soon as possible, so that he could begin in order to have the garage constructed before winter. He was advised that the permit may take up to 4 weeks, but that it would be processed as soon as was possible. Mr. Cogbill, was advised that he could begin the process by applying for the demolition permit for his existing garage. Details that he provided about his construction: 29 x 30 garage with a 4 inch void form slab with a drainage pit.

Delegation Cont'd. Mr. Cogbill gave verbal consent that when the Town hires Kohut Tree Services Ltd. to trim the trees which are located on the Town boulevard and are rubbing on his house, that the Town could access his property at 101 Hyde St. to trim the trees.

6:50 p.m. Dave Campbell entered Council Chambers.

6:55 p.m. A. Cogbill left Council Chambers.

6:55 p.m. R. Wiest and B.Fysh entered Council Chambers.

DELEGATION: 6:55 p.m. R. Wiest, Westview Developments

Mr. Wiest discussed:

1). the invoice the Town sent to him for custom work for \$5,125.00.

Mr. Wiest believes the servicing agreement states that snow removal is the Town's responsibility and that he should not be required to pay this bill. V.Hubbard will check with the Town Foreman to determine if the charges were for additional snow removal due to the temporary driveway access ramp extensions constructed in the fall of 2013 as pavement construction was incomplete and will check the servicing agreement for clarification.

2). the base tax levied on the subdivided, vacant lots in Stage 7, Westview Subdivision.

Mr. Wiest stated that other municipalities do not charge the base tax for vacant lots. V.Hubbard will contact other municipalities to determine their policy.

3). compensation for costs from future developers to "tie in" to Westview Subdivision servicing that he developed and paid for.

4). his cost for the revised elevation and drainage study for Westview Subdivision.

Mr. Wiest stated that the Town required the changes and requested that the Town pay for all or a portion of the study.

5.) lagoon capacity.

AECOM provided information to him that the existing lagoon capacity can service a population of 2900, therefore allowing for increased development.

Mr. Wiest was informed that irrigation allows the Town to support the existing development and that it's in the Town's best interest to remain below recommended maximum lagoon capacity in case no irrigation takes place due to wet conditions.

6.) municipal reserve requirements.

Mr. Wiest stated that he has provided more land for municipal reserve than is required for the land he has subdivided. He requested that the excess municipal reserve dedication be deferred to Westview Stage 9.

7.) Westview Stage 9 servicing agreement.

Mr. Wiest was advised that he would have to be prepared to subdivide and develop Westview Stage 9 in order for the Town to negotiate and sign a servicing agreement at this time.

D.Campbell left Council Chambers. 7:20 p.m.

Mr. Wiest agreed to survey the Westview Park area. Construction of the temporary road to the park was discussed. Mr. Wiest's engineer, Dennis Towle from AECOM, has provided preliminary elevations for the park.

Mr. Wiest agreed to resolve elevation issues with the builders and homeowners that are affected by the final grade between the driveways and curbs in Westview Stage 7 subdivision.

7:35 p.m. R.Wiest and B.Fysh left Council Chambers.

DELEGATION: 7:37 p.m. Balgonie Youth Committee
Aleesha Bliss and Ray Johner

A group of Balgonie area mothers are interested in organizing to fundraise and develop park spaces for younger children within the Town of Balgonie. Suggestions from this group include fundraising for a spray park and a twilight park. They requested support from the Town to start working on a formal proposal. The group was advised to start organizing ideas and come back to Council with a proposal.

7:48 p.m. A.Bliss, R.Johner and S.McBain left Council Chambers.

- 330/2014** **LAPCHUK/KIEL** that the regular meeting of council recess.7:48 p.m. **CARRIED.**

The regular meeting of council reconvened. 7:55 p.m.

ADMINISTRATOR'S REPORT:

V.Hubbard, Administrator, discussed:

S.Hehir—request for an additional salary advance.

Provincial Disaster Assistance Program application and contingency for lagoon discharge.

Town of Pilot Butte—Water Treatment Plant Grand Opening on Friday, July 25th.

Town of Pilot Butte/Town of Balgonie Agreement for the Building Canada Fund scope change approval.

Annexation—compensation information not yet received.

- 331/2014** **KIEL/SOLIE** that S.Hehir, maintenance personnel, be given an additional salary advance of \$500.00 for the month of July, 2014. **CARRIED.**

- 332/2014** **WAGNER/LAPCHUK** that Mayor Thauberger and Councillor Lovelace be appointed to the Pilot Butte/Balgonie Water Committee. **CARRIED.**

CORRESPONDENCE:

- 333/2014** **WAGMAN/LAPCHUK** that a letter be sent to A.Krupka—Plains Midstream Canada, stating that he may make a donation to the Town to be used towards any of the proposed projects which are in the planning stages, which include the Westview Subdivision park, additional walking paths and lighting or a Veteran's memorial; and that any donation will be held in reserve by the Town until the project takes place. **CARRIED.**

- 334/2014** **LAPCHUK/SOLIE** that V.Hubbard, Administrator, be authorized to sign the agreement between SAMA and the Town of Balgonie for service delivery. **CARRIED.**

- 335/2014** **WAGNER/KIEL** that the correspondence listed on the agenda that forms part of these minutes having been read and acknowledged now be filed. **CARRIED.**

NEW BUSINESS:

- 336/2014** **LAPCHUK/WAGMAN** that a letter be sent to T.Sigfusson explaining the subsidized rate of \$25.00 per hour rental charge for all local community groups that use the Balgonie Multiplex Community Hall. **CARRIED.**

- 337/2014** **SOLIE/WAGNER** that the request from M.Selzer that Leibel Street be closed from 3:00 p.m. to 11:00 p.m. on July 26th, 2014 be approved; and, that S.McBain, Town Superintendent, be authorized to supply barricades for the street closure on July 26, 2014. **CARRIED.**

- 338/2014** **LAPCHUK/WAGNER** that a letter be sent to P.Hitchens advising of the disposal bin which is located at the Town of Balgonie Transfer Station and is available for disposal of their household waste.
CARRIED.
- 339/2014** **LAPCHUK/KIEL** that Mayor Thauberger and V.Hubbard, Administrator, be authorized to sign the Gas Tax Funding for Municipalities Agreement.
CARRIED.
- 340/2014** **LAPCHUK/KIEL** that the Molson Mixed Slow Pitch league be authorized to obtain a Community Event Permit to hold a beer gardens during a ball tournament at the Balgonie Sportsgrounds being held July 19, 2014; and that the actions taken by V.Hubbard, Administrator, to authorize the application for the beer gardens, held on July 19, 2014 for the Molson Mix Slow Pitch at the Balgonie Sportsgrounds be ratified.
CARRIED.
- 341/2014** **SOLIE/WAGNER** that Council acknowledges the letter from Mayor Fougere, City of Regina, requesting that Balgonie, as a White Butte Regional Planning Committee member, support the City of Regina's request to send a letter from the White Butte Regional Planning Committee to the Province requesting that the Province ensure regional needs and issues are adequately addressed regarding proposed developments like Wascana Village prior to approval; and, that the City of Regina's request is denied.
CARRIED.
- 342/2014** **WAGNER/WAGMAN** that the Agreement between the Town of Pilot Butte and the Town of Balgonie to install the two reverse osmosis units and filters in the Pilot Butte water treatment plant be postponed to the August 11, 2014 regular meeting of Council.
CARRIED.
- 343/2014** **WAGMAN/SOLIE** that V.Hubbard, Administrator, and S.McBain, Town Superintendent, be authorized to contact T.Magus, Bullee Consulting Ltd. to update the engineering report and engineered drawings for the Pilot Butte water treatment plant to include two additional reverse osmosis units.
CARRIED.
- 344/2014** **SOLIE/WAGNER** that S.McBain, Town Superintendent, be authorized to order two reverse osmosis units, filters included, from Sapphire Water, as per their lump sum price quote for the package, in the amount of \$340,000.00 per unit plus applicable taxes that includes delivery, start up and commissioning at the Town of Pilot Butte water treatment plant.
CARRIED.
- 345/2014** **KIEL/WAGMAN** that A.Tondevold be appointed to the District Board of Revision as of July 14, 2014.
CARRIED.
- 346/2014** **WAGNER/KIEL** that the resignation from B.Marcia from the District Board of Revision, effective April 2, 2014 be accepted.
CARRIED.
- 347/2014** **WAGNER/KIEL** that V.Hubbard, Administrator, be authorized to send a letter to the resident of 431 Terra Nova Drive regarding their barking dog; and, a that a copy of the Noise Bylaw be sent with the letter.
CARRIED.
- 348/2014** **WAGMAN/KIEL** that a Special Meeting be held on Monday, July 28, 2014 at 6:15 p.m. in the Balgonie Administration Building for the purpose of discussing the draft of the Official Community Plan and any other agenda items.
CARRIED.

COMMITTEE REPORTS:

Mayor Thauberger discussed the White Butte Regional Planning Committee Meeting and Councillor Lovelace's report was read.

OPEN:

Mayor Thauberger discussed succession planning for the Administrator's position. In previous discussions with D.Lane, Assistant Administrator, she stated she will remain in her position. Mayor Thauberger questioned K.Craigie, Office Assistant, as to whether she had given consideration to training for the Administrator's position. She confirmed that she is interested in the position and will begin training. The position of Office Assistant will need to be advertised.

349/2014 **KIEL/LAPCHUK** that V.Hubbard, Administrator, be authorized to advertise the full time position of Office Assistant with the rate of pay to be set by Council taking education and experience relevant to municipal government into consideration.

CARRIED.

ADJOURNMENT:

350/2014 **LAPCHUK/WAGMAN** that the meeting be adjourned. 9:15 p.m.

CARRIED.

Mayor

Administrator